

# **COONAMBLE**

## SHIRE COUNCIL

### **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **Wednesday, 14 August 2024**

**Date: Wednesday, 14 August 2024**

**Time: 10.00 AM**

**Location: Quambone Community Hall  
Quambone**

**Tim Horan**  
**Mayor**

**Notice is hereby given that an Ordinary Meeting of Council will be held in the Quambone Community Hall, Quambone on Wednesday, 14 August 2024 at 10.00 AM.**

**Order Of Business**

<b>1</b>	<b>Opening Meeting</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Community Consultation</b> .....	<b>4</b>
<b>4</b>	<b>Apologies/Applications for Leave of Absence by Councillors</b> .....	<b>4</b>
<b>5</b>	<b>Deputation/Delegations</b> .....	<b>4</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>4</b>
6.1	Ordinary Meeting - 10 July 2024 .....	5
6.2	Extraordinary Meeting - 6 August 2024 .....	19
<b>7</b>	<b>Disclosures of Conflicts of Interest</b> .....	<b>27</b>
<b>8</b>	<b>Mayoral Minute</b> .....	<b>28</b>
	Mayoral Minute.....	28
	<b>Section A - Matters for Consideration by Council</b> .....	<b>30</b>
	<b>Section B - Matters for Information Only</b> .....	<b>30</b>
<b>9</b>	<b>Committee Reports</b> .....	<b>30</b>
	Nil	
<b>10</b>	<b>Reports to Council</b> .....	<b>31</b>
10.1	Correspondence .....	31
10.2	Council Resolutions/Actions Update.....	33
10.3	Community Development .....	34
10.4	Corporate Governance Progress Report .....	49
10.5	Privacy Management Plan for adoption.....	52
10.6	Status of Investments - July 2024 .....	54
10.7	Rates and Charges Collections - July 2024.....	65
10.8	Coonamble Shire Council active Transport Plan .....	68
10.9	Quarterly Budget Review - June 2024.....	71
10.10	Planning, Regulatory & Compliance Progress Report.....	76
10.11	Economic Development & Growth - Progress Report.....	83
10.12	Waste Operations Report July 2024 .....	96
10.13	Gulargambone Sewage Treatment Plant Laboratory Building - Request for Budget transfer .....	109
10.14	Infrastructure Services - Works in Progress .....	112
<b>11</b>	<b>Notices of Motions/Questions with Notice/Rescission Motions</b> .....	<b>120</b>
	Nil	

- 12 Confidential Matters.....121**
  - 12.1 Gulargambone Sportsground Construction of new Amenities Building - including changerooms, canteen, unisex disabled toilet and mothers (baby) changeroom ..... 121
  - 12.2 Sewage Pump Station - Yarran Street Subdivision ..... 121
  - 12.3 Tooraweenah Road Upgrade Tender ..... 121
- 13 Conclusion of the Meeting .....121**

**1 OPENING MEETING****2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

**3 COMMUNITY CONSULTATION****4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****5 DEPUTATION/DELEGATIONS****6 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 10 July 2024 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Tuesday, 6 August 2024 be confirmed as a correct records of the proceedings of the meetings.



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 10 July 2024**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 10 JULY 2024 AT 3.00 PM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Bill Fisher, Cr Pat Cullen, Cr Barbara Deans, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Paul Gallagher (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Barry Broe (Director Community, Planning, Development & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer), Deborah Tatton (Manager Finance), Kylie Kerr (Manager Roads), Lesley Duncan (Manager Planning, Regulatory & Compliance), Tim Wark, (Acting Manager Utilities), Clint Fitzsummons (Manager Contacts & Special Projects), David Levick (Manager Economic Development & Growth), Mick Bell (Manager Urban Services).

## **1 OPENING MEETING**

The Mayor opened the meeting at 2.58 pm, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

### 3 COMMUNITY CONSULTATION

Mr Garret Barry spoke on Item 10.1 Sons of the Soil – Project Update

### 4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

#### APOLOGY

#### RESOLUTION 2024/154

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That the apology from Cr Adam Cohen be noted and approved.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

### 5 DEPUTATION/DELEGATIONS

Nil

### 6 CONFIRMATION OF MINUTES

#### RESOLUTION 2024/155

Moved: Cr Pat Cullen

Seconded: Cr Terence Lees

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 19 June 2024 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

### 7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Barbara Deans declared a non-pecuniary conflict of interest with:

Item 10.15 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on that road. She indicated that she would remain in the room and participate in the discussion on the item.

**8 MAYORAL MINUTE****MAYORAL MINUTE****RESOLUTION 2024/156**

Moved: Mayor Tim Horan

Seconded: Cr Pat Cullen

**That the verbal report be received and noted, and**

- 1. That the General Manager respond to Minister Aitchison that Council does not support the response received and would like the bus run on the Billeroy Road to remain operational at the current standard.**
- 2. That Council write to Insurance Council of Australia and to the State and Federal Ministers asking to explain the high cost of the insurance premium when Coonamble has a flood levee.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL****SECTION B - MATTERS FOR INFORMATION ONLY****9 COMMITTEE REPORTS****9.1 MINUTES OF THE TRAFFIC COMMITTEE****RESOLUTION 2024/157**

Moved: Cr Terence Lees

Seconded: Cr Barbara Deans

**That the report of the Local Traffic Committee and the recommendations from the minutes of the Meeting held on 26 June 2024 be adopted.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**



**10 REPORTS TO COUNCIL****10.1 SONS OF THE SOIL (SOTS) PROJECT UPDATE****RESOLUTION 2024/158**

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That Council**

- 1. Note the status of the project.**
- 2. Acknowledge the decision of the Council in 2011 to not support the heritage listing of the SOTS in the LEP and that this Council has the same view.**
- 3. Note the next key stages of project planning will involve:**
  - (a) Engaging a design consultant to draw up master-plan options with concept drawings and base cost estimates for the site for each of the proposed options listed I to IV below (but not limited to these options):**
    - I. a greenfield site development with new construction based on retaining the existing streetscape of the building**
    - II. partial development involving retaining the façade/veranda or components of the existing building**
    - III. a combination of existing building and new construction**
    - IV. renovation of the internal part of the existing building**
  - (b) Continue to seek grant funding opportunities which include the Regional Precincts and Partnerships Program Federal Government grant to facilitate the development of the site and consideration of the proposed options listed I to IV above.**
  - (c) Continue market sounding with prospective developers and possible business partners.**
  - (d) Consider the sale of the site to a private developer.**
- 4. That council advises the OLG of the progress and decision of council**
- 5. Notes that the development of the SOTS will require a capital expenditure review, which will include further consultation with the community, and will be prepared as part of the development process and provided to the OLG.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.2 CORRESPONDENCE

### RESOLUTION 2024/159

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Terence Lees

**That the report be received and noted.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.3 COUNCIL RESOLUTIONS/ACTIONS UPDATE

### RESOLUTION 2024/160

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That Council notes the Council Resolution status (Annexure 1).**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.4 LOCAL ROADS CONGRESS 2024 - REPORT

### RESOLUTION 2024/161

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Bill Fisher

**That this report be received and noted.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.5 INQUIRY INTO THE ABILITY OF LOCAL GOVERNMENT TO FUND INFRASTRUCTURE AND SERVICE

### RESOLUTION 2024/162

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That Council receive and note the information.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.6 STATUS OF INVESTMENTS - JUNE 2024

### RESOLUTION 2024/163

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That Council receives and notes the list of investments from 1 June 2024 to 28 June 2024 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

## 10.7 RATES AND CHARGES COLLECTIONS - JUNE 2024

### RESOLUTION 2024/164

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

**That Council receives and note the information provided in the report.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**10.8 CORPORATE GOVERNANCE PROGRESS REPORT****RESOLUTION 2024/165**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council receive and note the Corporate Governance Progress Report.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0****10.9 LOCAL GOVERNMENT ELECTIONS 2024 UPDATE****RESOLUTION 2024/166**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

**That Council notes the information contained in the Local Government Elections 2024 Update report.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0****10.10 COMMUNITY DEVELOPMENT****RESOLUTION 2024/167**

Moved: Cr Pat Cullen

Seconded: Cr Terence Lees

**That Council receives and notes the information contained in this report.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0**

**10.11 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT****RESOLUTION 2024/168**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That the Planning, Regulatory and Compliance Progress Report be received and noted.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0****10.12 COONAMBLE WASTE REPORT JUNE 2024****RESOLUTION 2024/169**

Moved: Cr Barbara Deans

Seconded: Cr Brian Sommerville

**That the monthly report on waste activities be received and noted.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0****10.13 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****RESOLUTION 2024/170**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

**That the report be received and noted.**In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian SommervilleAgainst: Nil**CARRIED 6/0**

**10.14 CORRECTION OF LANDS TITLE ISSUE FOR LOT 1 DP 132634****RESOLUTION 2024/171**

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Barbara Deans

- 1. That Council receives and notes the information in this report.**
- 2. That Council authorises the General Manager to undertake the necessary actions required to facilitate the transfer of the ownership of Lot 1 DP 132634 from Coonamble Shire Council to that of Essential Energy.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**10.15 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE****RESOLUTION 2024/172**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That the report be received and noted.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**10.16 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2024/173**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That the information be received and noted.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Barbara Deans, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

At 5:10 pm, Cr Barbara Deans left the meeting. Cr Deans indicated that she is in support of all the recommendations in the Closed session.

## 12 CONFIDENTIAL MATTERS

### RESOLUTION 2024/174

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:**

#### 12.1 TEN240531CF - Hire of Plant and Trucks

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### 12.2 TEN20240528CF - Demolition/partial demolition of Sons of the Soil Hotel

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### 12.3 Bore Bath Project

This matter is considered to be confidential under Section 10A(2) - c, d(i) and d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 5/0**

**12.1 TEN240531CF - HIRE OF PLANT AND TRUCKS****RESOLUTION 2024/175**

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That Council**

1. **Award Tender TEN240531CF - Hire of Plant and Trucks to the tenderer representing best value as a Panel Source supplier for the period 15 July 2024 to 14 July 2026; and, accordingly,**
2. **Enter into contract for the Hire of Plant and Trucks from 15 July 2024 to 14 July 2026 (2 years) with:**
  - o **Aplant**
  - o **Aqua Assets**
  - o **Batterline Earthmoving**
  - o **Conplant**
  - o **Dubbo Traffic Control**
  - o **Ezyquip Hire**
  - o **Newbold Bulk Haulage**
  - o **Rollers Australia**
  - o **Stabilised Pavement**
  - o **Stabilfix**
  - o **The Stabilising**
  - o **Western Tree Management**
  - o **Wideland Ag**
  - o **WTC Group**
3. **That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 14 July 2027.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 5/0**



**12.2 TEN20240528CF - DEMOLITION/PARTIAL DEMOLITION OF SONS OF THE SOIL HOTEL**

**RESOLUTION 2024/176**

Moved: Mayor Tim Horan

Seconded: Deputy Mayor Bill Fisher

**That Council**

- 1. Reject all tenders at this stage.**
- 2. Authorise the General Manager to negotiate with the preferred tenderer, Integrated Construction Equipment, with the aim of allowing sufficient time for the next council to consider the best option for the development of the site.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 5/0**

**12.3 BORE BATH PROJECT**

**RESOLUTION 2024/177**

Moved: Mayor Tim Horan  
Seconded: Deputy Mayor Bill Fisher

**That Council endorses the proposed next steps for the Coonamble Artesian and Cultural Experience (CACE) by:**

- 1) Continuing negotiations with Belgravia and Modscape on an agreed masterplan and suitable financial proposal.**
- 2) Council commence proceedings to enter into a Public Private Partnership (PPP) with Belgravia and Modscape to develop the Artesian bore site.**
- 3) Progressing the priority project works being:**
  - a) Development Application for the site demolition and clearing.**
  - b) Progressing the rezoning of the site.**
  - c) Preparing the Development Application for the Coonamble Artesian and Cultural Experience (CACE) project.**
  - d) Securing a new bore for the site that provides reliable quality water and the closure of any unused bores to allow for the new bore.**
  - e) Have an area adjacent to the adjoining property owner ‘no generators’ or ‘quiet’ area and a gate to allow access to the public bath for the current owners of the neighbouring property.**

In Favour: Crs Tim Horan, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 5/0**

**RESOLUTION 2024/178**

Moved: Cr Pat Cullen  
Seconded: Deputy Mayor Bill Fisher

**That Council moves out of Closed Council into Open Council.**

**CARRIED**

13 Conclusion of the Meeting

**The Meeting closed at 5.55pm.**

**The minutes of this meeting were confirmed at the Council held on 14 August 2024.**

.....  
**CHAIRPERSON**



# **MINUTES**

**Extraordinary Council Meeting  
Tuesday, 6 August 2024**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON TUESDAY, 6 AUGUST 2024 AT 11:00 AM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Adam Cohen, Deputy Mayor Bill Fisher, Cr Pat Cullen, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Paul Gallagher (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Barry Broe (Director Community, Planning, Development & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Marina Colwell (Executive Support Officer).

## **1 OPENING MEETING**

The Mayor opened the meeting at 11.00am, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

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- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
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- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

## **3 COMMUNITY CONSULTATION**

Nil

#### 4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

##### APOLOGY

###### RESOLUTION 2024/179

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That the apology from Cr Barbara Deans be noted and approved, and the email received in support of the resolutions contained in the Business Paper.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

##### SUSPENSION OF STANDING ORDERS

###### RESOLUTION 2024/180

Moved: Deputy Mayor Bill Fisher

Seconded: Deputy Mayor Adam Cohen

**A motion was moved that Council suspend standing orders. To allow for community discussion.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

##### RESUMPTION OF STANDING ORDERS

###### RESOLUTION 2024/181

Moved: Cr Pat Cullen

Seconded: Cr Brian Sommerville

**A motion was moved that Council resume standing orders.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**5 DEPUTATION/DELEGATIONS**

Nil

**6 DISCLOSURES OF CONFLICTS OF INTEREST**

Nil

**7 CONFIDENTIAL MATTERS****RESOLUTION 2024/182**

Moved: Deputy Mayor Adam Cohen

Seconded: Deputy Mayor Bill Fisher

**That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:**

**7.1 Sons Of The Soil (SOTS) Commercial Offer**

This matter is considered to be confidential under Section 10A(2) - c, d(i) and d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**7.2 Offer of land for the construction of new housing Yarran Street**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees And Brian Sommerville

**CARRIED 6/0**

Cr Brian Sommerville declared a Non-pecuniary interest in item 7.1 Sons Of The Soil (SOTS) Commercial Offer, as he owns a business in the main street.

**MOTION****RESOLUTION 2024/183**

Moved: Cr Brian Sommerville

Seconded: Cr Pat Cullen

**That the Mayor receive the rescission motion for resolution 2024/176 signed by**

**Crs Fisher, Cullen and Sommerville.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

The Mayor declared the rescission motion a matter of great urgency.

**MOTION****RESOLUTION 2024/184**

Moved: Cr Brian Sommerville

Seconded: Cr Pat Cullen

**That Council rescind resolution 2024/176 being:**

- 1. Reject all tenders at this stage.**
- 2. Authorise the General Manager to negotiate with the preferred tenderer, Integrated Construction Equipment, with the aim of allowing sufficient time for the next council to consider the best option for the development of the site.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**MOTION****RESOLUTION 2024/185**

Moved: Cr Terence Lees

Seconded: Deputy Mayor Adam Cohen

**That Council reject all tenders at this stage.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**7.1 SONS OF THE SOIL (SOTS) COMMERCIAL OFFER****RESOLUTION 2024/186**

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

- 1. That Council receives and notes the information in this report.**
- 2. That Council notes the offer from the developer is a ‘time-limited’ offer.**
- 3. That Council resolves to dispose of the property known as Sons of the Soil for the agreed purchase price, contained in the confidential report by the way of sale to Contract Control Services after receiving a response to Councils call for an expression of interest for the purchase of the site, for the purpose of developing the site, and in line with Councils CBD revitalization strategy.**
- 4. That Council resolves to agree to the condition of sale and prepare contracts which includes either a Development Agreement or conditions within the standard terms of a contract for sale as follows:**
  - a. That as much as possible of the existing building is retained as part of the development particularly the front façade.**
  - b. That a Supermarket forms part of the development and that local businesses are given first opportunity or right of refusal to take up tenancy of the supermarket and or other retail premises.**
  - c. That Council provide an onsite parking area for the development.**
  - d. That Council endorse the proposal to develop accommodation.**
  - e. That Council note the nine (9) month development time frame as offered by the developer but allow 18 months to two (2) years for development completion.**
- 5. Resolves to delegate to the General Manager or his delegate the power to facilitate further negotiation as necessary to give effect to the sale.**
- 6. That authority be granted to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.**
- 7. Council advise the Office of Local Government (OLG) of the decision of Council.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**



## 7.2 OFFER OF LAND FOR THE CONSTRUCTION OF NEW HOUSING YARREN STREET

### RESOLUTION 2024/187

Moved: Deputy Mayor Bill Fisher

Seconded: Cr Pat Cullen

**That;**

- 1. Council receives and notes the information on the housing development proposed by Simmons Global for the Simmons Modular Housing Project.**
- 2. Council resolves to subdivide the land encompassed across Lot 85 and 87 DP 3693 as per the proposed subdivision plan to create 19 new parcels of land with Council constructing roads, water and sewer infrastructure to the value of approximately \$750,000 with the funding source to be identified in the September budget review, for the purpose of the land development.**
- 3. Council resolves to dispose of the land encompassed across Lot 85 and 87 DP 3693 Yarran and Reid Street as per the proposed subdivision plan and supply land and civil works as proposed within the confidential report to Simmons Global for the construction of nine residential dwellings for the Simmons Modular Housing Project.**
- 4. That Council resolves to prepare contracts for exchange of the land which includes either a Development Agreement or conditions within the standard terms of a contract for the housing.**
- 5. Council resolves to authorise the General Manager to negotiate the supply of housing and or land for Councils ownership as settlement for the Simmons Modular Housing Project.**
- 6. Council notes that the development will be on project exhibition for a period up to 3 months after completion such that the State and Federal Governments can visit the site and inspect the property's and project delivery model.**
- 7. Council resolves to delegate to the General Manager or his delegate the power to do any further negotiation as necessary to give effect to the land development.**
- 8. Council resolve to grant authority to the General Manager to affix the Common Seal of the Council to any documentation required to give effect to this resolution.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**RESOLUTION 2024/188**

Moved: Deputy Mayor Adam Cohen

Seconded: Cr Pat Cullen

**That Council moves out of Closed Council into Open Council.**

In Favour: Crs Tim Horan, Adam Cohen, Bill Fisher, Pat Cullen, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 6/0**

**8 CONCLUSION OF THE MEETING**

The Meeting closed at 1.36pm.



The minutes of this meeting were confirmed at the Council held on 14 August 2024.

.....  
**CHAIRPERSON**

**7 DISCLOSURES OF CONFLICTS OF INTEREST**

## 8 MAYORAL MINUTE

### MAYORAL MINUTE

**File Number:** M3  
**Author:** Tim Horan-Mayor  
**Authoriser:** Tim Horan, Mayor  
**Annexures:** 1. **Golf Club Free Camp**  

I am pleased to present to you the mayoral report for August 2024.

- **Coonamble Golf Club**

- The Coonamble Golf Club has submitted a proposal to establish a 'free camp' parking area within the vacant land area located on the south eastern side of the golf course. Annexure 1.
- A request has been received requesting the opportunity to purchase the pool table that is located in the SOTS from Council.

**Motion:** that staff be requested to investigate the establishment of 'free camp' parking area within the vacant land area located on the south eastern side of the golf course and report back to Council.

**Motion:** As the pool table has some value, Council delegate authority to the General Manager to dispose of the table by way of sale.

- **RH DOUGHERY Award – Winter Fest**

- I express my congratulations to the staff who were involved in the organising the 'Winter Fest out West', this prize is a significant award and recognition for the Coonamble Shire.

- **End of Councillors Term**

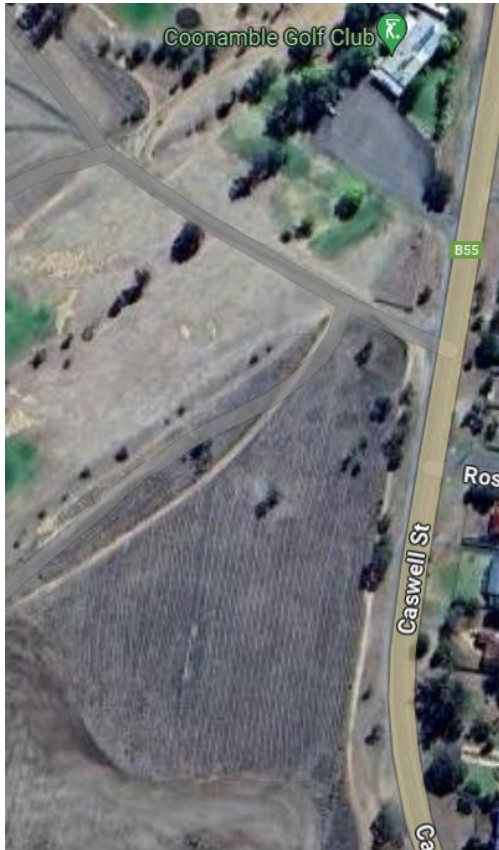
- With just one month remaining in our term as Councillors, I want to extend my heartfelt congratulations to each of you for your dedication to the Coonamble community. I also wish the incoming Council all the best for their future term serving Coonamble Shire.

## RECOMMENDATION

1. That the report be received and noted.
2. That staff be requested to investigate the establishment of 'free camp' parking area within the vacant land area located on the south eastern side of the golf course and report back to Council.
3. As the pool table has some value, Council delegate authority to the General Manager to dispose of the table by way of expressions of interest.

To the Mayor & Councillors of Coonamble Shire Council

The board of Coonamble Golf Club write to you to formally request the council establish a free camping area within the vacant space located on the south eastern side of the Coonamble Golf Course area.



As a local sporting committee, we believe that creating a free camping space here would not only benefit tourists and travellers passing through but also contribute positively to our community's recreational offerings.

You will all be very aware that free camping is becoming more popular within the caravanning population of Australian's due to its ease of being self-sufficient.

There are often times when other free camping areas within Coonamble Shire are not accessible to caravanners & campers, this area would provide an alternate location for tourists.

As you are aware, Coonamble Golf Club now has an Asian Restaurant within its walls & this would be within easy access for travellers to walk a short distance across the 10<sup>th</sup> Tee box & the car park to the club house for a cold beverage & a scrumptious meal.

I look forward to being able to discuss this request further with a representative of the council.

Yours Sincerely

Maddison Pawley

President

0429 032 860

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

**SECTION B - MATTERS FOR INFORMATION ONLY**

**9 COMMITTEE REPORTS**

Nil

## 10 REPORTS TO COUNCIL

### 10.1 CORRESPONDENCE

**File Number:** C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** Nil

#### CORRESPONDENCE

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Date	Information Sent	Author	In	Out	Sent
08/08/24	Email – Media Release – SOTS & Housing	P Gallagher		✓	✓
06/08/24	Email – Potential Sale of the Sons of the Soil Hotel	P Gallagher		✓	✓
06/08/24	Email – Media Release – Winter Fest Success	P Gallagher		✓	✓
06/08/24	Coulton’s Catch Up – M Coulton MP 05 August 24	M Coulton	✓	✓	✓
02/08/24	Email – Advise that notice has been given to call an extra Ordinary Council on Tuesday 6 August 2024 at 11.00am	P Gallagher		✓	✓
01/08/24	Email – regarding Wingadee Road and copy of response to Mr & Mrs Ken Waterford	P Gallagher		✓	✓
01/08/24	Email – Advise that Coonamble Shire was awarded the RH Dougherty Events and Communications Awards in Division A population less than 30000	P Gallagher		✓	✓
31/07/24	Email – Memo to Councillors and staff on the pending Local Government Elections	J. Maundrell		✓	✓
31/07/24	Email – Media release on Youth Empowerment Program (YEP)	P Gallagher		✓	✓
30/07/24	Email – Media release on illegal dumping and Councils efforts to raise awareness	P Gallagher		✓	✓
30/07/24	Coulton’s Catch Up – M Coulton MP 30 July 24	M Coulton	✓	✓	✓
29/07/24	Email – Media release Return and earn facility Quambone and Tomra media release	P Gallagher		✓	✓

18/07/24	Email – Council nominated in the innovation in special events awards run by LGNSW for the winter fest out west	P Gallagher		✓	✓
17/07/24	Email – Photos of material removed from sewer mains cleaning project	P Gallagher		✓	✓
16/07/24	Email – Media release Dolly Parton Imagination library	P Gallagher		✓	✓
12/07/24	Email – Media release SOTS – Well Positioned	P Gallagher		✓	✓
12/07/24	Facebook Post – Highway Improvement	K Murphy		✓	✓

**RECOMMENDATION**

**That the report be received and noted.**



**10.2 COUNCIL RESOLUTIONS/ACTIONS UPDATE****File Number: C17; C20****Author: Marina Colwell-Executive Support Officer****Authoriser: Paul Gallagher, General Manager****Annexures: 1. Resolutions Update August 2024 (under separate cover)****PURPOSE**

The purpose of this report is to enable Council to keep track of important Council resolutions.

**BACKGROUND**

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

**(a) Relevance to Integrated Planning and Reporting Framework**

Adopted Council resolutions should ideally link in with Council's suite of Integrated Planning and Reporting Framework documents.

**(b) Financial Considerations**

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

**COMMENTARY**

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the reporting format from Infocouncil:

**RECOMMENDATION**

**That Council notes the Council Resolution status (Annexure 1).**

### 10.3 COMMUNITY DEVELOPMENT

**File Number:** C8

**Author:** Azita Sobhani-Community Services Manager  
Raquel Pickering-Librarian  
Nina Sands-Youth & Community Officer

**Authoriser:** Barry Broe, Director Community, Planning, Development and Environment

**Annexures:** Nil

#### PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Development section for the month of July 2024.

#### BACKGROUND

The Community Development section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. A short description is provided for Councillors reference for the key areas in the Community Services section as follows:

- **Youth & Community Services**

Council provides after school activities in Gulargambone and Quambone. Council also delivers school holiday programs in Coonamble and Gulargambone and the Youth Week Program in Coonamble. Council also operates a Youth Forum/Council.

- **Library Services**

Coonamble Shire Council is a member of the Northwestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e. Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based).

The Coonamble Library has two (2) satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by Council staff.

- **Integrated Planning and Reporting (IP&R) Framework**

Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Development Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

Community Strategic Plan - P1 Community Services and Wellbeing.

CSP1.1 – Initiate and contribute to effective and needs-based community programs which enhance engagement, cohesion, vibrancy and liveability.

**(b) Financial Considerations**

There are no financial considerations arising from this report.

**COMMENTARY**

In line with Council’s 2023/2024 Operational Plan, this report presents a summary of community service progress and activities for the month previous.

**COONAMBLE SHIRE PROVIDES THE FOLLOWING COMMUNITY SERVICES**

- Holiday Program – Coonamble & Gulargambone
- Youth Centre Gulargambone (After School & Holiday Activity)
- After School Care Quambone
- Library Services (Coonamble, Gulargambone, Quambone)
- Running events e.g. Seniors Week Luncheon
- Funding events e.g. the Interagency Resilience Day, October Wellbeing Day
- Youth Empowerment Program (First Light) – Edraak Insights

**FROM COMMUNITY SERVICES TO COMMUNITY DEVELOPMENT**

**PROGRAMS / EVENTS:**

**SCHOOL HOLIDAY PROGRAM ACTIVITIES:  
8 – 19 July 2024**

**YOUTH EMPOWERMENT PROGRAM CAMP:  
12 – 16 July 2024**

**School Holiday Program Launch July 2024:**

The school holidays commenced on Monday of the second week of July with the Coonamble Local Aboriginal Land Council (LALC) hosting the Launch of NAIDOC Week in Coonamble.



Despite the cold and the rain interrupting some plans, LALC staff and members still managed to fill the board room with many guests from our community including some from Gulargambone.



Councillor Fisher represented Council and kindly spoke on the theme of NIADOC which was ‘*Keep the Fire Burning – Blak, Loud & Proud*’ and what it meant for him. Following Councillor Fisher, the community listened to other speakers including Coonamble Aboriginal Health Service (CAHS) CEO Phil Naden, Council Community Development Officer Nina Sands and Community Development Manager Azita Sobhani.

The Coonamble Public School Aboriginal Dance group didn’t get to sleep in on the first day of their holidays as they marked the occasions by showcasing two of their dances, one being brand new! We are grateful to their supportive teachers for encouraging their participation.

Morning tea was lovingly prepared by the LALC board members, several Elders and NASCA staff from Coonamble High School who contributed some delicious charcuterie boards. As always, the food was delicious and ensured that the large crowd was catered to.

Following the formalities, REDI.e staff and their bus load of Gulargambone Youth Centre kids stayed behind to do some art before heading home. We were excited to have them attend on the day and will continue to engage them in upcoming community events and initiatives.



In all, the day was a huge success and an outstanding example of reconciliation in action as the celebration brought many different members of the Coonamble Shire together. We were able to celebrate NAIDOC Week, which ultimately is about education and unity through cultural understanding, as one community.

**SCHOOL HOLIDAY ACTIVITIES:**

Over the recent July holiday period, Community Development Team, coordinated the delivery of **21 activities** to our youth - **11 separate activities** for our young people in **Coonamble** and **10 activities** in **Gulargambone**.

This time the Holiday program included 3 different activities held by the community development officer and the Librarian within the precincts of the Library that were hugely popular.

The willingness of several local services to get involved and work in conjunction with Council staff and the coordination efforts of the community development Officer resulted in the following calendar of activities.

COONAMBLE HOLIDAY PROGRAM		GULARGAMBONE HOLIDAY PROGRAM	
<p><b>MONDAY 8TH JULY</b> <b><u>NAIDOC Week Launch*</u></b> Local Aboriginal Land Council 16 CASTLEREAGH STREET 10AM - 2:00 PM</p>	<p><b>MONDAY 15TH JULY</b> <b><u>Milkshakes @ REDi.e*</u></b> REDi.e Youth Centre RAILWAY STREET 11am - 1:30 pm</p>	<p><b>MONDAY 8TH JULY</b> <b><u>NAIDOC Week Launch</u></b> Local Aboriginal Land Council 16 Castlereagh Street 10AM - 2:30 PM</p>	<p><b>MONDAY 15TH JULY</b> <b><u>Milkshakes &amp; Movies</u></b> Gulargambone Youth Centre 10am - 12pm</p>
<p><b>TUESDAY 9TH JULY</b> <b><u>Fun Day*</u></b> Mission Australia REDi.e Youth Centre Railway Street 11am - 2pm</p>	<p><b>TUESDAY 16TH JULY</b> <b><u>Movie Morning*</u></b> Coonamble Shire Library 82 CASTLEREAGH STREET 10:30 am - 12pm</p>	<p><b>TUESDAY 9TH JULY</b> <b><u>NAIDOC Art</u></b> Gulargambone Youth Centre 10am - 12pm</p>	<p><b>TUESDAY 16TH JULY</b> <b><u>Fun Day</u></b> Mission Australia Gulargambone Youth Centre 10am - 12pm</p>
<p><b>WEDNESDAY 10TH JULY</b> <b><u>3x3 Basketball Comp*</u></b> Marathon Health REDi.e Youth Centre Railway Street 10 am - 3pm</p> <p><b><u>Clay with Uncle Sooty</u></b> Literacy For Life 43 Castlereagh Street 1pm - 3pm</p>	<p><b>WEDNESDAY 17TH JULY</b> <b><u>Sand Art</u></b> Coonamble Shire Library 82 CASTLEREAGH STREET 10:30 am - 12pm</p>	<p><b>WEDNESDAY 10TH JULY</b> <b><u>Colouring Comp</u></b> Gulargambone Youth Centre 10am - 12pm</p>	<p><b>WEDNESDAY 17TH JULY</b> <b><u>Lego Masters</u></b> Gulargambone Youth Centre 10am - 12pm</p>
<p><b>THURSDAY 11TH JULY</b> <b><u>NAIDOC Week Morning Tea*</u></b> Interrelate 54/51-55 CASTLEREAGH STREET 10am - 12pm</p> <p><b><u>REDi.e Oz Tag*</u></b> Coonamble Sports Ground 4pm - 6pm Contact Max: (02) 6841 0111</p>	<p><b>THURSDAY 18TH JULY</b> <b><u>Lego Masters</u></b> Coonamble Shire Library 82 CASTLEREAGH STREET 10:30 am - 12pm</p> <p><b><u>REDi.e Oz Tag*</u></b> Coonamble Sports Ground 4pm - 6pm Contact Max: (02) 6841 0111</p>	<p><b>THURSDAY 11TH JULY</b> <b><u>NAIDOC Cooking Day</u></b> Gulargambone Youth Centre 10am - 12pm</p> <p><b><u>REDi.e Oz Tag</u></b> Coonamble Sports Ground 4pm - 6pm Contact Max: (02) 6841 0111 Free BBQ</p>	<p><b>THURSDAY 18TH JULY</b> <b><u>Free Play Day</u></b> Gulargambone Youth Centre 10am - 12pm</p> <p><b><u>REDi.e Oz Tag</u></b> Coonamble Sports Ground 4pm - 6pm Contact Max: (02) 6841 0111 Free BBQ</p>
<p><b>FRIDAY 12TH JULY</b> <b><u>Cultural Crafts*</u></b> Mackillop Family Services 23 NAMOI STREET 10am - 12 pm</p>	<p><b>FRIDAY 19TH JULY</b> <b><u>Fun &amp; Games*</u></b> Mackillop Family Services 23 NAMOI STREET 10am - 12pm</p>	<p><b>FRIDAY 12TH JULY</b> <b><u>Kids Bingo</u></b> Gulargambone Youth Centre 10am - 12pm</p>	<p><b>FRIDAY 19TH JULY</b> <b><u>Clay &amp; Canvasses</u></b> Gulargambone Youth Centre 10am - 12pm</p>

\*Food or light snacks provided

Call Council for more info: 68 271 900 & CHECK FACEBOOK FOR ANY UPDATES

UNDER 10s TO BE ACCOMPANIED BY A PARENT/GUARDIAN  
Food provided from 10am - 12pm

The holiday program could not have happened without the generous participation of services and individuals including:

- Coonamble Aboriginal Land Council
- REDi.e
- Interrelate
- Mackillop Family Services
- Mission Australia
- Bamarra
- Marathon Health
- CAHS
- Uncle Sooty Welsh and



- Literacy for Life

Without their staffing and resource contributions, these activities could not have gone ahead. Council’s Community Development Team worked in strict cohesion filling up for each other resulting in the delivery of an educational and recreational holiday program. We hope to replicate this on an ongoing basis.

**Following are snippets from the two weeks’ activities:**

Some outstanding moments include **Uncle Sooty Welsh** delivering his art workshop hosted by the **Literacy for Life** staff. The session started with a quick visit across the



road to the Outback Arts gallery which the kids enjoyed as they got to see a huge variety of different art work. The room was filled to capacity and luckily, we didn’t quite run out of chairs and tables although it was a tight squeeze!

The kids were very artistic and made all sorts of things out of their clay including boats, snakes, a knife(!), bowls, houses, and flowers. Despite making a massive mess there was a lot of laughter and fun had during this session.



**Mission Australia** hosted their ‘Fun Day’ at the REDI.e Centre where each room was full of school kids and fun things to do! There were different types of art on offer in the end room, table soccer happening, pool, table tennis, giant Jenga, just dance

and pogo sticks. The kids were fully occupied and later treated to lunch from the newly renovated and fabulous REDI.e kitchen.



Also hosted at **REDI.e** was the Marathon Health '3x3 Basketball' competition. Despite attendees being younger than anticipated, those that did attend really enjoyed themselves. Teams were very competitive and gave it their all to win, they even said that they didn't want the day to end.

Dubbo REDI.e staff Max and Craig were in town to run Oz Tag later that day so ended up providing some additional staffing support. The kids were not shy, they enjoyed meeting the visitors and getting to know them. Thank you to Marathon Health for hosting their very first holiday program activity – it was a hit!

**'Lego Masters' was hosted by the Coonamble Library** and was a lot of fun! See further details below in the library section. The kids, who varied in age from 2-16, were encouraged to engage in free play with the Lego. They made all sorts of creations and made a massive Lego mess! They could colour in Lego characters like *Wildstyle*, copy some ideas off the templates provided or have a go at the Lego guessing competition. One of the youngest on the day guessed the amount of Lego in the jar and was given a box of Lego to take home for his trouble.

Thank you to ***Elephant in the Room*** for their generous donations of Lego. We appreciate your support, and the kids were thrilled to be able to take some Lego of their own home. All kids got a Lego lolly bag to take home as well.



Overall, the various events ran smoothly with minor hiccups. Council's Community Development staff appreciated the way that external services collaborated and catered to the youth over the holidays. Staff would like to especially thank:

- ***REDI.e staff for transporting*** resources to and from Gulargambone daily
- ***Mission Australia*** for running a second activity in Gulargambone
- ***Mackillop Family Services*** for running two activities from their centre
- And to ***the community*** for showing up and attending!



Staff in Gulargambone were excited to see some new faces attend the holiday activities this school break and we look forward to the next break which will fall in Spring!



**FIRST LIGHT – YOUTH EMPOWERMENT PROGRAM**

***YOUTH EMPOWERMENT PROGRAM CAMP - 12<sup>TH</sup> – 16<sup>TH</sup> July 2024***

The Second Youth Empowerment Program Camp took place during the school holidays from July 12th to July 16th at Lake Keepit Sports and Recreation Centre. The camp extends from the regular weekly sessions and provided a holistic experience that combined learning, reflection, and recreation.



The Junior Youth cohort aged 11 to 13 delved into material about "Habits of an Orderly Mind", a narrative about five friends who are learning about key concepts of order, pattern, focus, planning, and priority.



The older cohort of participants between the ages of 14 to 17 (Youth Champions) also studied the above and simultaneously learnt initial skills to co-facilitate the material for the younger group and helping them explore how to apply what they have learned in their day-to-day life.



This cohort of participants are being trained to become community development practitioners.

The content aimed to equip youth with specific skills and capabilities such as understanding how everything operates in order, recognising patterns to solve problems, developing the skills of focus to complete a given task, planning, and prioritizing in order to juggle between multiple tasks and to complete them by the deadline. It

assisted the youth to realise that they needed to adopt a scientific and practical approach to reality when they want to achieve their goals in life.



For example, the youth appreciated the importance of **patterns and symmetry** in both nature and personal routines, which helps in better planning and achieving positive outcomes. Through exercises and reflections, they recognized the value of maintaining **focus** on their goals and learned techniques to avoid distractions.



In addition to the educational sessions, the camp included various **recreational and bonding activities**. Through educational games, Intentional puzzles, canvas painting, production of videos, role plays, the young understand how these positive habits are employed practically to advance their powers of mind.

1. **Practical Application:** - activities such as capture the flag, amazing race, reinforced concepts in a practical setting. The games required strategic thinking, teamwork, and quick decision-making, allowing them to use the key concepts they have learned from the lessons into action.
2. **Artistic Expression:** - Through canvas painting and T-shirt design, the participants expressed their understanding of the concepts artistically. These creative sessions allowed them to internalize and reflect on their learnings in a personal and meaningful way.



The camp's blend of educational content and engaging activities ensured that the lessons were both impactful and enjoyable, leaving a lasting impression on the participants.



The participants left with a stronger foundation in core capabilities such as expression, analytical thinking, and service. The integration of recreational activities with the study of "Habits of an Orderly Mind" created a well-rounded and memorable experience for all involved.

**LIBRARY SERVICES**

• **HOLIDAY ACTIVITIES**

We were very happy to host some holiday activities in the library this school holidays once again. Since the advent of COVID-19 we were unable to host upon lifting of the stay-at-home orders due to social distancing. We had no spaces big enough to ensure that people stayed 1.5 metres apart. The Community Development Team at the time came up with a fantastic alternative – the pavilion. The pavilion was large enough to socially distance, was able to be open on both ends ensuring a constant circulation of air and had amenities – a great alternative.

Thankfully, we have moved beyond this and are now no longer forced to follow social distancing rules, which means, we could again host activities in the library. This holiday we held three activities: 'Movie Morning', 'Sand Art' and 'Lego Masters'.

The movie we showed was Kung Fu Panda 4 and it was not a great start. Our projector decided to show the movie but not the sound. After 45 minutes of feverish work by our IT guru, Amdad, we had it back (so many thanks and chocolates to Amdad!) During this time, we let the parents and children know that we would work to get it fixed if they would like to wait, and they were very understanding and almost all opted to wait. They took this time to play on the computers, with the sensory board, look at books and colour, which we thought was a great use of time. For some of them, this was one of the first times in our library and so they got to see the range of options available to them here.

Sand Art and Lego Masters were run by Nina Sands, our Community Development Officer, with great turnouts for both. We had a visit from the Coonamble Times for Sand Art so hopefully we will make the local press! Some amazing masterpieces were made by our budding artists. Lego Masters enabled the kids to let their imagination run wild. A massive box of lego was produced and the kids went to town with it. Thanks to Brooke at Elephant in the Room for donating a number of mini lego kits that were given to the kids participating for use at home later on.



*Photographs printed with permission from parents/guardians. Names withheld at request.*

• **BOOK SUPPLIER IN ADMINISTRATION**

The book supplier used by Coonamble Shire Library, Booktopia, has announced that it is Administration. McGrathNicol are the administrators appointed, and Proof of Debt forms have been submitted for the unfulfilled orders, totalling \$586.51. The librarian has searched for another supplier and gotten recommendations from other libraries and has decided to order with QBD Books for the foreseeable future. An Australian company with a branch in Dubbo, they will fulfill orders through the Dubbo branch, accrediting this regional/local location with the sales, hopefully keeping another regional bookshop open.

**TRULY TRIVIAL**

- Babies enrolled in Dolly Parton’s Imagination Library in Coonamble Shire: 192
- Most popular first names for children enrolled: equal first for Harriet, Ivy, James, Matilda and William.

• **LIBRARY STATISTICS (26 June 2024 – 24 July 2024)**

Service	Loans	New M/ships	Wi-Fi (hrs)	Internet (people)	Internet (hours)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	340	7	48	51	1280	43	85	248
Gular	25	1						

• **Manual Statistics - Coonamble (numbers refer to people attending)**

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
588	11	43	1	3

• **Activity Statistics - Coonamble (numbers refer to people attending)**

Senior Craft	Pre-School Visits	Housebound	Storytime	Seniors Cinema	Other
13	24	0	0	12	6

**(a) Governance/Policy Implications**

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

**(f) Risk Implications**

There are no risk implications arising from this report.

**CONCLUSION**

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Development section for the month of July 2024.

**RECOMMENDATION**

**That Council receives and notes the information contained within the Community Development section report.**



## 10.4 CORPORATE GOVERNANCE PROGRESS REPORT

**File Number:** G9-1

**Author:** Jenni Maundrell-Executive Manager Corporate Governance

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** Nil

### PURPOSE

To provide Council a progress report on Corporate Governance.

### EXECUTIVE SUMMARY

The Corporate Governance division of Council includes all governance matters, human resources/people and culture, WHS and risk management.

### BACKGROUND

#### (a) Relevance to Integrated Planning and Reporting Framework

CSP L1.3 Deliver successful strategies and operations which increase the community's confidence in the integrity and capability of Coonamble Shire Council.

Further, the Corporate Governance section of Council oversees compliance with the Integrated Planning and Reporting Framework.

#### (b) Financial Considerations

Nil in relation to this report.

### COMMENTARY

#### *Corporate governance*

Activities this month have focused on the upcoming Local Government Elections, with candidate information sessions held at Coonamble, Gulargambone and Quambone. Disappointingly, no community members attended any of the sessions; however, since that time a number of interested residents have accessed the Candidate Information Pack that was reported to Council last month.

#### Audit, Risk and Improvement Committee (ARIC)

There are no updates in the last month. The next Committee meeting is due to be held on 17 September 2024. Minutes will be reported to Council in due course.

#### Internal Audit

There are no further updates this month.

#### Integrated Planning and Reporting (IP&R)

Council is currently up to date on the IP&R cycle. Extensive reviews will commence in the new term of Council.

#### Policy Review

At the June 2024 Council meeting, Council endorsed the draft Privacy Management Plan and the draft Data Breach Policy for public exhibition. These policies are the subject of a separate report to this meeting.

*People and Culture*

The People and Culture team is continuing to collate information relating to annual appraisals. Additionally, the team is working through processes to utilise software for recruitment.

*Work, Health and Safety and Risk Management*Work Health and Safety (WHS)

Progress and activities this month include:

1. Waste and transfer facility WHS assistance:
  - a. One final Improvement Notice to close out once the safety barrier is constructed at the Gulargambone transfer station. At the time of writing, this was due for completion by end-July.
  - b. Contractor WHS assistance and guidance provided as requested.
  - c. Two other Improvement Notices closed out.
  - d. Documentation in relation to WHS at the waste and transfer facility, including traffic management planning, is in draft stage. The next step will be consultation with stakeholders.
2. Safety day planned for Council staff on 1 October 2024.
3. Quarry WHS assistance and traffic management plans.
4. Workers' compensation claims management.
5. WHS Boost audit arranged with Statewide Mutual, to be conducted in September 2024. The audit will provide a current WHS health snapshot and benchmark for Council.
6. Defibrillators ordered and set up at the old VIC building and Coonamble Waste Facility.
7. Inspections carried out, including first aid kits, defibrillators, and various facility inspections including auditing emergency management requirements.
8. Drug and alcohol testing theory completed (course work).

Risk Management

1. Completed since last month, but still under review:
  - a. Risk management roles, authorities, responsibilities, and accountabilities.
  - b. Continuous Improvement Policy.
  - c. Communication and Consultation Procedure.
  - d. Project works risk register.
2. Work in progress:
  - a. Project Audit tool.
  - b. Strategic risk register.
  - c. Operational risk register.
  - d. Business Continuity Plan (BCP) and subplans (BCPSPs).

- e. Risk management training packages.
- 3. Further works to be commenced:
  - a. Migrating risk registers to an online management system.
  - b. Training stakeholders on how to use risk registers.
  - c. Training stakeholders on BCP and subplans.
- 4. Risk Management Policy is currently under review.

**(c) Governance/Policy Implications**

Governance impacts all of Council's operations.

**(d) Legal Implications**

The Governance unit oversees legislative compliance.

**(e) Social Implications**

Nil in relation to this report.

**(f) Environmental Implications**

Nil in relation to this report.

**(g) Economic/Asset Management Implications**

Nil in relation to this report.

**(h) Risk Implications**

The Governance unit oversees risk management within Council.

## CONCLUSION

The Corporate Governance division of Council is continuing to grow and is strengthened by good collaboration across the organisation. The division oversees compliance with a range of legislated requirements, including the ARIC and internal audit functions, risk management and policy updates.

## RECOMMENDATION

**That Council receive and note the Corporate Governance Progress Report.**

## 10.5 PRIVACY MANAGEMENT PLAN FOR ADOPTION

**File Number:** A-3-7

**Author:** Jenni Maundrell-Executive Manager Corporate Governance

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** 1. Amended draft Privacy Management Plan (under separate cover) 

### PURPOSE

To seek Council adoption of the draft Privacy Management Plan.

### EXECUTIVE SUMMARY

Council placed the draft Privacy Management Plan on exhibition at its Council meeting of 19 June 2024. Internal review during the exhibition period identified an amendment to be made to clause 8.3, dealing with CCTV in public spaces. The amended draft is now recommended for adoption.

### BACKGROUND

The *Privacy and Personal Information Protection Act 1998* (PIIP Act) provides for the protection of personal information and for the protection of the privacy of individuals. Section 33 of the PIIP Act requires all councils to prepare a Privacy Management Plan. Council's revised Privacy Management Plan was endorsed for public exhibition by Council at its Ordinary Council meeting of 19 June 2024 (Resolution 2024/127).

#### (a) Relevance to Integrated Planning and Reporting Framework

CSP L1.3 Delivery successful strategies and operations which increase the community's confidence in the integrity and capability of Coonamble Shire Council.

#### (b) Financial Considerations

There are no financial considerations resulting from this report.

### COMMENTARY

The PIIP Act provides for the protection of personal information and the protection of the privacy of individuals generally. The PIIP Act has been amended to include mandatory notification provisions, requiring agencies to provide notifications to affected individuals and the Privacy Commissioner in the event of an eligible data breach of their personal or health information by a NSW public sector agency or state-owned corporation.

The Privacy Management Plan deals with:

- the devising of policies and practices to ensure compliance by the council with the requirements of the PIIP Act and the *Health Records and Information Privacy Act 2002*;
- the dissemination of those policies and practices to persons within the council;
- the procedures the council proposes for internal review of privacy complaints; and

- such other matters as are considered relevant by the council in relation to privacy and the protection of personal information held by it.

Council's Privacy Management Plan had last been reviewed in 2013. At that time, the Office of Local Government had a Model Privacy Management Plan available, which was used by Council to draft its plan. The Office of Local Government no longer publishes a model plan, and so the revised Privacy Management Plan was developed with reference to the Information and Privacy Commission (IPC) guidelines and checklist.

During the exhibition period an internal review identified that clause 8.3 (dealing with CCTV) should be clarified with regards to the CCTV system used in and around Council's streetscapes to note that such system is subject to the separate policy on the use of CCTV in public spaces.

The draft Privacy Management Plan has consequently been amended following the exhibition period. The amendment to clause 8.3 is highlighted in the attached copy.

It should be noted that Resolution 2024/127 also endorsed the draft Data Breach Policy for public exhibition. No submissions were received on that policy, which is now duly adopted in accordance with the resolution of 19 June 2024.

**(a) Governance/Policy Implications**

Council's Privacy Management Plan is not currently compliant with the provisions of the PPIP Act and must be updated accordingly.

**(b) Legal Implications**

Non-compliance with legislation.

**(c) Social Implications**

Potential to be unprepared to deal with implications for community members in the event of a data or other privacy breach.

**(d) Environmental Implications**

None in relation to this report.

**(e) Economic/Asset Management Implications**

None in relation to this report.

**(f) Risk Implications**

Council's risk appetite for non-compliance with legislation is 'averse'. The current non-compliance with legislation inherently places Council outside the adopted risk appetite.


## **CONCLUSION**

Council must take all reasonable steps to comply with provisions of the PPIP Act. The draft Privacy Management Plan is made with reference to privacy guidelines and is recommended for adoption.

## **RECOMMENDATION**

**That Council adopts the draft Privacy Management Plan.**

**10.6 STATUS OF INVESTMENTS - JULY 2024**

**File Number:** Investments General - I5  
**Author:** Imogen Pawley-Finance Assistant  
**Authoriser:** Bruce Quarmby, Director Corporate Services  
**Annexures:** 1. Imperium Report [↓](#) 

**PURPOSE**

The purpose of the report is for Councillors to note the status of its investment portfolio.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

**(b) Financial Considerations**

Investment levels and interest rates are currently on par with the revised estimated calculations.

**COMMENTARY**

The format of the report has been configured to demonstrate Council's compliance with the relevant legislative requirements along with Council's own adopted Investment Policy.

The attached Investment Report was calculated on 01 August 2024 after all maturing dates for investments had passed.

The total Capital Value of Investments as of 31 August 2024 is \$23,750,000. The total amount of investments has not decreased or increased since last month however, all monies have been moved from the online saver account into term deposits with Imperium and now show on the attached report.

Council is still expecting payment of several more grants. Once these funds have been received Council anticipates reinvesting in accordance with our Investment Policy.

**AVAILABLE WORKING FUNDS**

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As part of the June 2024 Budget review process the balance of unrestricted cash has been calculated at approximately \$102,000.

**(a) Governance/Policy Implications**

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

**(b) Legal Implications**

As the authoriser of the report, Council's responsible accounting officer has certified that all investments continue to be made in accordance with the *Local Government Act 1993, the Regulations* and Council's Investment Policy.

**(c) Social Implications**

Council funds are used to provide services and infrastructure to the community, and, as a result, well managed funds maximise the level of financial resources available to support the community.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

**(f) Risk Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

**CONCLUSION**

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993, the Regulations* and Council's Investment Policy.

**RECOMMENDATION**

**That Council receives and notes the list of investments from 1 July 2024 to 31 July 2024 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**



# Investment Report

01/07/2024 to 31/07/2024



### Portfolio Valuation as at 31/07/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
IMB Bank	A-2	FRTD	GENERAL	Quarterly	04/08/2022	06/08/2024	4.9117	1,000,000.00	1,000,000.00	11,707.34	4,171.58
NAB	A-1+	TD	GENERAL	At Maturity	05/02/2024	06/08/2024	5.1400	1,000,000.00	1,000,000.00	25,066.30	4,365.48
NAB	A-1+	TD	GENERAL	At Maturity	14/08/2023	14/08/2024	5.2500	1,000,000.00	1,000,000.00	50,773.97	4,458.90
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	10/07/2024	28/08/2024	4.5100	2,000,000.00	2,000,000.00	5,436.71	5,436.71
NAB	A-1+	TD	GENERAL	At Maturity	08/11/2023	11/09/2024	5.3200	2,000,000.00	2,000,000.00	77,832.33	9,036.71
NAB	A-1+	TD	GENERAL	At Maturity	11/09/2023	11/09/2024	5.2000	1,500,000.00	1,500,000.00	69,452.05	6,624.66
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	02/07/2024	02/10/2024	4.7700	1,000,000.00	1,000,000.00	3,920.55	3,920.55
Westpac	A-1+	TD	GENERAL	At Maturity	16/10/2023	16/10/2024	5.1300	2,000,000.00	2,000,000.00	81,517.81	8,713.97
Westpac	A-1+	TD	GENERAL	At Maturity	24/10/2023	24/10/2024	5.3100	1,000,000.00	1,000,000.00	41,025.21	4,509.86
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	02/07/2024	04/11/2024	4.8200	2,000,000.00	2,000,000.00	7,923.29	7,923.29
Westpac	A-1+	TD	GENERAL	At Maturity	03/11/2023	04/11/2024	5.4600	1,000,000.00	1,000,000.00	40,688.22	4,637.26
Westpac	A-1+	TD	GENERAL	At Maturity	01/11/2023	06/11/2024	5.5400	2,500,000.00	2,500,000.00	103,969.86	11,763.01
Unity Bank	Unrated	TD	GENERAL	At Maturity	20/05/2024	18/11/2024	5.1000	250,000.00	250,000.00	2,550.00	1,082.88
BOQ	A-2	TD	GENERAL	At Maturity	02/07/2024	02/12/2024	5.2500	1,000,000.00	1,000,000.00	4,315.07	4,315.07
NAB	A-1+	TD	GENERAL	At Maturity	07/12/2023	09/12/2024	5.2500	1,000,000.00	1,000,000.00	34,232.88	4,458.90
NAB	A-1+	TD	GENERAL	At Maturity	02/05/2024	12/12/2024	5.2500	500,000.00	500,000.00	6,544.52	2,229.45
IMB Bank	A-2	FRTD	GENERAL	Quarterly	17/01/2022	16/01/2025	4.8700	1,000,000.00	1,000,000.00	2,001.37	2,001.37
BOQ	A-2	TD	GENERAL	At Maturity	02/07/2024	03/02/2025	5.3500	2,000,000.00	2,000,000.00	8,794.52	8,794.52
<b>TOTALS</b>								<b>23,750,000.00</b>	<b>23,750,000.00</b>	<b>577,752.00</b>	<b>98,444.18</b>

## Portfolio by Asset as at 31/07/2024

### Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	A-1+	TD	GENERAL	At Maturity	05/02/2024	06/08/2024	5.1400	1,000,000.00	1,000,000.00	25,066.30	4,365.48
NAB	A-1+	TD	GENERAL	At Maturity	14/08/2023	14/08/2024	5.2500	1,000,000.00	1,000,000.00	50,773.97	4,458.90
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	10/07/2024	28/08/2024	4.5100	2,000,000.00	2,000,000.00	5,436.71	5,436.71
NAB	A-1+	TD	GENERAL	At Maturity	08/11/2023	11/09/2024	5.3200	2,000,000.00	2,000,000.00	77,832.33	9,036.71
NAB	A-1+	TD	GENERAL	At Maturity	11/09/2023	11/09/2024	5.2000	1,500,000.00	1,500,000.00	69,452.05	6,624.66
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	02/07/2024	02/10/2024	4.7700	1,000,000.00	1,000,000.00	3,920.55	3,920.55
Westpac	A-1+	TD	GENERAL	At Maturity	16/10/2023	16/10/2024	5.1300	2,000,000.00	2,000,000.00	81,517.81	8,713.97
Westpac	A-1+	TD	GENERAL	At Maturity	24/10/2023	24/10/2024	5.3100	1,000,000.00	1,000,000.00	41,025.21	4,509.86
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	02/07/2024	04/11/2024	4.8200	2,000,000.00	2,000,000.00	7,923.29	7,923.29
Westpac	A-1+	TD	GENERAL	At Maturity	03/11/2023	04/11/2024	5.4600	1,000,000.00	1,000,000.00	40,688.22	4,637.26
Westpac	A-1+	TD	GENERAL	At Maturity	01/11/2023	06/11/2024	5.5400	2,500,000.00	2,500,000.00	103,969.86	11,763.01
Unity Bank	Unrated	TD	GENERAL	At Maturity	20/05/2024	18/11/2024	5.1000	250,000.00	250,000.00	2,550.00	1,082.88
BOQ	A-2	TD	GENERAL	At Maturity	02/07/2024	02/12/2024	5.2500	1,000,000.00	1,000,000.00	4,315.07	4,315.07
NAB	A-1+	TD	GENERAL	At Maturity	07/12/2023	09/12/2024	5.2500	1,000,000.00	1,000,000.00	34,232.88	4,458.90
NAB	A-1+	TD	GENERAL	At Maturity	02/05/2024	12/12/2024	5.2500	500,000.00	500,000.00	6,544.52	2,229.45
BOQ	A-2	TD	GENERAL	At Maturity	02/07/2024	03/02/2025	5.3500	2,000,000.00	2,000,000.00	8,794.52	8,794.52
<b>TD SUBTOTALS</b>								<b>21,750,000.00</b>	<b>21,750,000.00</b>	<b>564,043.29</b>	<b>92,271.23</b>

**Asset Type: FRTD**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
IMB Bank	A-2	FRTD	GENERAL	Quarterly	04/08/2022	06/08/2024	4.9117	1,000,000.00	1,000,000.00	11,707.34	4,171.58
IMB Bank	A-2	FRTD	GENERAL	Quarterly	17/01/2022	16/01/2025	4.8700	1,000,000.00	1,000,000.00	2,001.37	2,001.37
<b>FRTD SUBTOTALS</b>								<b>2,000,000.00</b>	<b>2,000,000.00</b>	<b>13,708.71</b>	<b>6,172.95</b>

**Portfolio by Asset Totals** as at 31/07/2024

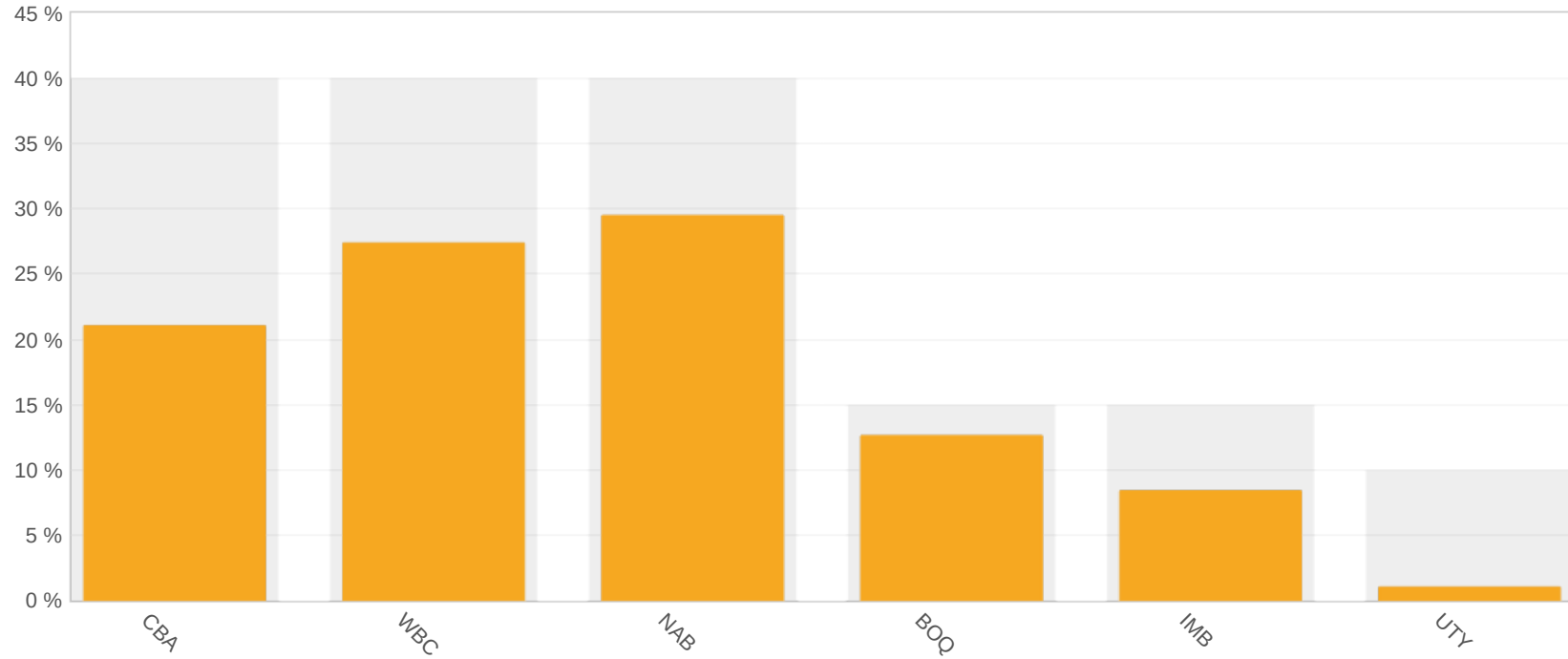
Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
TD	21,750,000.00	21,750,000.00	564,043.29	92,271.23
FRTD	2,000,000.00	2,000,000.00	13,708.71	6,172.95
<b>TOTALS</b>	<b>23,750,000.00</b>	<b>23,750,000.00</b>	<b>577,752.00</b>	<b>98,444.18</b>

**Counterparty Compliance** as at 31/07/2024

**Short Term Investments**

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Commonwealth Bank	Short	A-1+	5,000,000.00	21.05	40.00	-	4,500,000.00
✓	Westpac	Short	A-1+	6,500,000.00	27.37	40.00	-	3,000,000.00
✓	NAB	Short	A-1+	7,000,000.00	29.47	40.00	-	2,500,000.00
✓	BOQ	Short	A-2	3,000,000.00	12.63	15.00	-	562,500.00
✓	IMB Bank	Short	A-2	2,000,000.00	8.42	15.00	-	1,562,500.00
✓	Unity Bank	Short	Unrated	250,000.00	1.05	10.00	-	2,125,000.00
<b>TOTALS</b>				<b>23,750,000.00</b>	<b>100.00</b>			

**Counterparty Compliance - Short Term Investments**

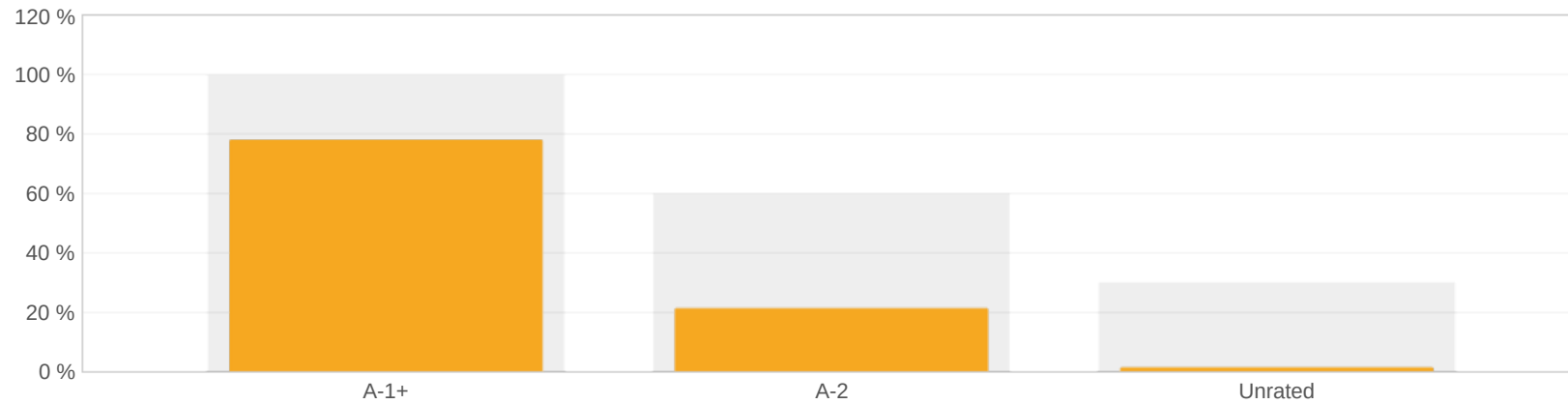


### Credit Quality Compliance as at 31/07/2024

#### Short Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	A-1+	18,500,000.00	77.89	100.00	5,250,000.00
✓	A-2	5,000,000.00	21.05	60.00	9,250,000.00
✓	Unrated	250,000.00	1.05	30.00	6,875,000.00
<b>TOTALS</b>		<b>23,750,000.00</b>	<b>100.00</b>		

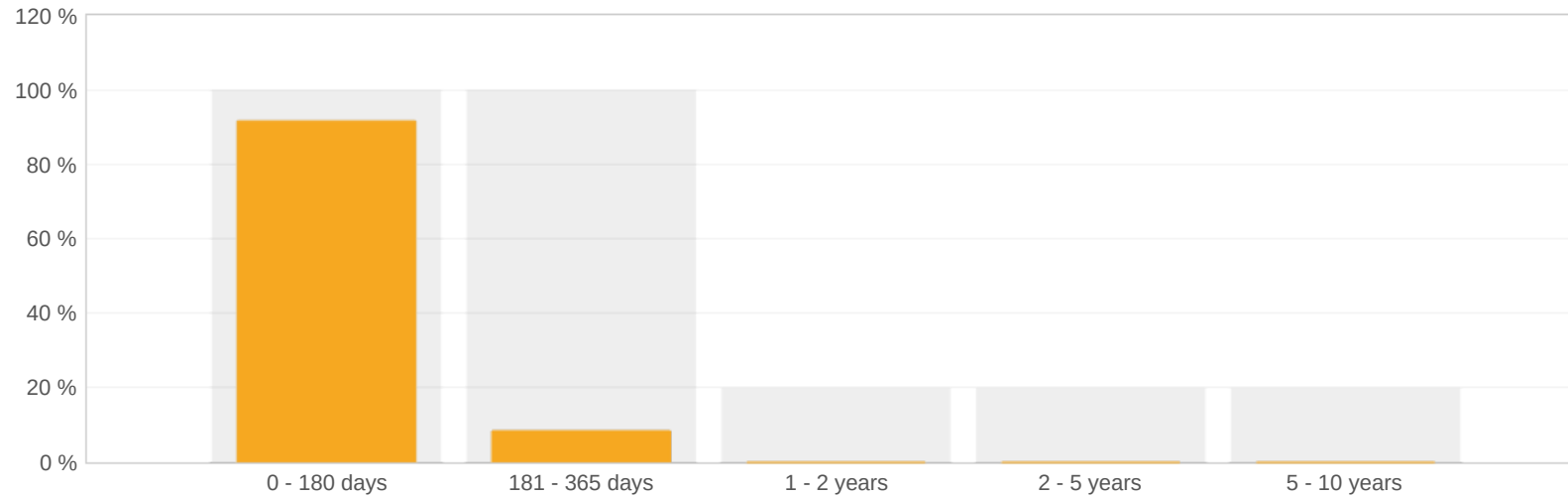
#### Credit Quality Compliance - Short Term Investments



**Maturity Compliance** as at 31/07/2024

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 180 days	21,750,000.00	91.58	0.00	100.00	2,000,000.00
✓	181 - 365 days	2,000,000.00	8.42	0.00	100.00	21,750,000.00
✓	1 - 2 years	-	0.00	0.00	20.00	4,750,000.00
✓	2 - 5 years	-	0.00	0.00	20.00	4,750,000.00
✓	5 - 10 years	-	0.00	0.00	20.00	4,750,000.00
<b>TOTALS</b>		<b>23,750,000.00</b>	<b>100.00</b>			

**Maturity Compliance**





**10.7 RATES AND CHARGES COLLECTIONS - JULY 2024**

**File Number:** Rates - General - R4  
**Author:** Kylie Fletcher, Revenue Officer  
**Authoriser:** Bruce Quarmby, Director Corporate Services  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of July 2024.

**BACKGROUND**

**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council’s 2024 / 25 Operational Plan.

**(b) Financial Considerations**

The annual rate charges are set out within Council’s 2024 / 25 Operational Plan.

	31 July 2024	31 July 2023
Rates and Charges	\$9,439,380.11	\$8,566,788.46
Water Consumption	\$538,363.59	\$365,331.50
<b>Total</b>	<b>\$9,977,743.70</b>	<b>\$8,932,119.96</b>

**COMMENTARY**

**Rates and Charges**

	31 July 2024	31 July 2023
Rates and charges in arrears as at 30 June 2024	\$1,431,587.79	\$1,173,804.02
Rates/charges levied & adjustments for 2024/25	\$8,512,429.56	\$7,887,266.38
Pension Concession	-\$97,265.27	-\$104,046.05
Amounts collected as at 31 July 2024	-\$407,371.97	-\$390,235.89
<b>Total Rates and Charges to be Collected</b>	<b>\$9,439,380.11</b>	<b>\$8,566,788.46</b>

The amount levied for rates and charges for 2024 / 25 includes the current year’s annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 July 2024 includes receipts for both arrears and the current year’s amounts outstanding.

It should be noted that the rates and charges 2024 / 25 levied amount is reduced by the pensioner concession of \$97,265.27; reducing the amount of income derived

from these rates and charges. Of this concession, Council’s contribution is 45%, which represents an amount of \$43,769.37.

The rates and charges as of 31 July 2024 represent 94.93% of the total annual rates and charges levied and outstanding (compared with 94.54% on 31 July 2023).

**Water Consumption Charges**

	31 July 2024	31 July 2023
Water Consumption Charges and arrears as at 30 June 2023	\$621,860.35	\$393,023.85
Water Consumption charges & adjustments 2023 / 24 year to date	\$18,779.34	\$444,651.15
June 24 Adjustments		-\$438,260.22
Amounts collected as at 31 July 2024	-\$102,276.10	-\$34,083.28
<b>Total Water Consumption Charges to be Collected</b>	<b>\$538,363.59</b>	<b>\$365,331.50</b>

The water consumption charges as at 31 July 2024 represents 84.04% of the total water consumption charges outstanding (compared to 91.47% on 31 July 2023).

Council will recall at the last meeting that an issue was identified after the levying of the fourth quarter water and sewerage usage charges, where approximately 400 assessments were impacted. As per the advice provided at the July Council meeting, Council staff are still continuing to work with our software provider to rectify the issue.

**Debt Recovery Agency**

During July 2024 Council staff have continued to liaise with Council’s debt recovery agency with a view to continuing Council’s process outlined within Council adopted Debt recovery policy.

**(a) Governance/Policy Implications**

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council.

**(b) Legal Implications**

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(c) Social Implications**

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(d) Environmental Implications**

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

**(e) Economic/Asset Management Implications**

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

**(f) Risk Implications**

As was stated above, the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

**CONCLUSION**

The rates and charges as at 31 July 2024 represent 94.93% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 94.54% on 31 July 2023). The water consumption charges as of 31 July 2024 represent 84.04% of the total water consumption charges outstanding from previous years (compared to 91.47% on 31 July 2023).

**RECOMMENDATION**

**That Council receives and note the information provided in the report.**

**10.8 COONAMBLE SHIRE COUNCIL ACTIVE TRANSPORT PLAN****File Number:** G-5-109-1**Author:** Mick Bell-Manager Parkes & Urban Services**Authoriser:** Kerrie Murphy, Director Infrastructure Services**Annexures:** 1. Coonamble Shire Council Active Transport Plan (under separate cover) **PURPOSE**

For Council to adopt the Coonamble Shire Council Active Transport Plan.

**EXECUTIVE SUMMARY**

Council has an extensive footpath network that requires upgrading, maintenance, and new improvements.

The Active Transport Plan shows where there are pedestrian generators such as schools, sporting fields, shopping centres and parks, and as such, demonstrating that there is a community need for high quality path networks to link these areas.

This plan shows what is required to be achieved and sets out a plan for the future of the Councils footpath network.

**BACKGROUND**

Council received funding from Transport for NSW to update Councils' Pedestrian Access and Mobility Plan (PAMP) and to incorporate the Cycling Plan. Due to this. It will now be known as the Active Transport Plan.

This draft plan has now been on public exhibition, and there has been no submission from the community in the submission period. Council did, however, receive a late submission from Transport for NSW.

**(a) Relevance to Integrated Planning and Reporting Framework**

P3.2 Improve the quality of our Parks, Open Spaces, Sporting and Recreational Facilities.

I1.5 Adopt successful Strategies which maximises our communities access to quality infrastructure and Assets.

L1.2 Strengthen our engagement and consultation with our local community and stakeholders including increasing community participation in decision making.

**(b) Financial Considerations**

Council currently allows for maintenance and repairs to the footpath network within the towns. Council has also committed an annual allowance for Capital improvements.

Some larger projects will require funding from external sources. This plan will allow for funding applications to the State Government.

**COMMENTARY**

The plan shows where there are pedestrian generators such as schools, sporting fields, shopping, and parks, as such there is a community need to high quality path networks to link these areas.

This draft plan has now been on public exhibition, and there has been no submission from the community in the submission period. Council did, however, receive a late submission from Transport for NSW.

It should be noted Council received approval from TfNSW in November 2023 for the document, which noted that they were satisfied that all of the requirements had been incorporated into the Plan.

Consideration should be given to the requirements of the late submission due to TfNSW being the core external funding body for any of the work included in the Plan.

The late submission from TfNSW requested consideration of the inclusion of the following information:

- an evaluation and mapping of crossing need in the proposed network
- prioritisation of identified crossing improvements based on network connectivity, road safety risk, and user vulnerability
- crossing treatments recommended in the GNA Guidelines, on the basis that these not only cater for crossing movements but also enhance place outcomes and calm traffic: signalised crossings, raised (wombat) crossings, kerb extensions that narrow traffic lanes and minimise crossing distances
- recommended crossing treatments should be nominated for high priority crossing locations at a minimum
- note that GNA funding applications for at-grade crossings and pedestrian refuges will typically score lower than the recommended facilities above.

It is proposed that Council adopt the Active Transport Plan (ATP) in its current form with the inclusion of the additional details to be completed after the adoption.

**(a) Governance/Policy Implications**

This plan will be implemented within Councils policies and procedures for footpath construction for pedestrians and cyclists.

**(b) Legal Implications**

There are no Legal Implications with this report.

**(c) Social Implications**

The Active Transport Plan has had input from Council and the Community and will drive the priorities for network improvements.

**(d) Environmental Implications**

There are no Environmental Implications with this report.

**(e) Economic/Asset Management Implications**

Implementation of this plan will increase Councils' assets in regard to the ongoing maintenance of the newly proposed footpath sections. It will also be offset by the reduction in mowing and weed control of footpaths.

**(f) Risk Implications**

In the event the late submission is not considered, external funding may be at risk.


**CONCLUSION**

This plan will allow Council to develop an infrastructure improvement plan for the community based on the communities need and provide a basis for application for grant funding as it becomes available.

**RECOMMENDATION****That:**

- 1. Council adopt the Coonamble Shire Council Active Transport Plan;**
- 2. The late submission from TfNSW be considered with appropriate amendments being incorporated into the Active Transport Plan; and**
- 3. That Council actively source grant funding to implement the strategies contained within the Active Transport Plan.**

**10.9 QUARTERLY BUDGET REVIEW - JUNE 2024**

**File Number:** F2-2 Financial Quarterly Reviews  
**Author:** Bruce Quarmby, Director of Corporate and Urban Services  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** 1. June Quarterly Budget Review 2024 (under separate cover) 

**PURPOSE**

The purpose of this report is to provide Council with a quarterly budget review statement in accordance with Regulation 203 of the *Local Government (General) Regulation 2005* (the Regulations). Please refer to the Annexure relating to this report.

**BACKGROUND**

Regulation 203 of the Regulations states that:

*(1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*

*(2) A budget review statement must include or be accompanied by:*

*(a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*

*(b) if that position is unsatisfactory, recommendations for remedial action.*

*(3) A budget review statement must also include any information required by the Code to be included in such a statement.*

The Code referred to above is the Code of Accounting Practice and Financial Reporting. While earlier versions of the Code had an appendix that listed minimum requirements, these were removed a few years ago as they are of no relevance to the financial statements (which is the main purpose of the Code). In the absence of any instructions in the Code, the Quarterly Budget Review Statement publication issued in 2010 by the then Division of Local Government, NSW Department of Premier and Cabinet, details the minimum requirements and these requirements have been met in the preparation of the Quarterly Budget Review Statements (QBRs). The quarterly review should act as a barometer of Council's financial health during the year, and it is also a means by which Councillors can ensure that Council remains on track to meet its objectives, targets and outcomes as set out in its Operational Plan.

**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10. Maintain long term financial viability.

L1.4.4. Governance is open and transparent.

**(b) Financial Considerations**

The June review compares the estimated budget result with the actual result for the 2023/24 financial year. Council will note there are several significant variations from the estimated result to the actual for the financial year, as discussed in the body of the report and as shown in the documents distributed under separate cover.

**COMMENTARY**

Annexure 1 contains further detailed information in regard to Cash and Investments, Contract and Consultancy Expenses and its progression towards achieving adopted Key Performance Indicators as of 30 June 2024.

Council commenced the 2023/24 financial year with the original operational budget surplus of \$6,197,597. At the completion of the March 2024 review Council's estimated budget result for the 2023/24 financial year had improved to an anticipated operational deficit of \$1,626,738. Following completion of the June Budget Review the actual Operational result had improved to a surplus of \$5,830,170.

Council's position after non-operating expenditure was considered, has also improved to surplus result of \$5,820,045.

As previously noted in past budget reviews, Council is currently carrying the financial burden of a significant level of funding owed to it through various Commonwealth and State funded programs. This has had the effect of reducing the level of unrestricted funds available to Council. As such, Council has had to significantly reduce the value of the transfer to reserve of the prepayment of the 2024/25 Financial Assistance grant.

For Council's information, management are reviewing the processes associated with the programming of works, as well as the timing of the acquittal and receipt of these grant funded programs with a view to implementing further control measures to both recoup monies owed to Council and seek to prevent a repeat of the situation that Council currently finds itself in.

Council will also note throughout the budget review document that Depreciation expenditure has increased when comparing the budgeted result to the actual expenditure. This is due predominately to a timing issue as Council is required to prepares it future operational budget estimates, prior to the annual review/revaluation of Council's assets being completed in the current year.

For Council's information the main contributing factor to the improvement in the operational result was the prepayment of 85% of the 2024/25 Financial assistance grant which amounted to \$5,241,107.

As part of the process of preparing the June budget review for consideration by Council, management identified transfers from internal reserves to fund planned works were not utilised and returned these reserves to Council's internal restrictions. Management has also recommended and included for Council's consideration transfers to Internal Reserves to enable Council to meet future planned and unplanned expenditure demands.

In summary, there are several significant variations that form the budgeted result for the 2023/24 financial year. Some of these adjustments are as follows:



- Financial Assistance Grant – (P.2) Prior to the end of the 2023/24 financial year Council received a “prepayment” of the 2024/25 Financial Assistance Grant to the value of \$3,415,943.
- Corporate Salaries and Wages – (P.2) Due to several budgeted positions within the organisation structure being vacant throughout the year savings of \$83,678 have occurred.
- Administration Legal Expenses - (P.2) Due to a reduction in the utilisation of legal services savings of \$93,916 have occurred.
- Asset Management Salaries and Wages – (P.3) Due to several budgeted positions within the organisation structure being vacant throughout the year savings of \$301,581 have occurred.
- Interest on Investment – (P.3) Additional Interest on Investment revenue to the value of \$143,693 has been earned when compared to budget forecast. This is due in combination to an original conservative estimate combined with ongoing better than anticipated returns on Council investments.
- Oncost Recoveries – (P.4) A surplus in projected income generated from the internal on-costs and overheads of \$614,261 has occurred. This surplus is due to a combination of a conservative budget estimate combined with increased levels of employment within Council’s structure, and the increased delivery of works and services.
- Regional Youth Investment Program – (P.8) Additional expenditure to the amount of \$133,484 in the delivery of the grant funded program have been incurred. This additional expenditure has been offset by a corresponding increase to the income from the grant.
- Repairs & Maintenance Expenses (Water) – (P.10) A savings of \$115,688 in the planned expenditure has occurred, due to a combination of factors. These factors include an increased demand for maintenance to Council’s sewerage infrastructure, coupled with resources challenges experienced throughout the year by Council’s Utilities Department.
- Repairs & Maintenance Expenses (Sewer) – (P.11) Additional expenditure to the amount of \$106,125 has been incurred, due predominately to increased maintenance costs associated with Council’s Sewerage mains and Pump Stations.
- Interest on Investment – (P.11) Additional Interest on Investment revenue to the value of \$92,810 has been earned when compared to budget forecast. This is due in combination to an original conservative estimate combined with ongoing better than anticipated returns on Council investments.
- Quarries, Pits and Crusher Operations – (P.14) Council’s Quarry operations result has been adversely affected by several factors for the 2023/24 financial year, resulting in additional costs to the value of \$412,127 being incurred. In summary these factors were a combination of increased operational costs, increased reliance on hired plant and the necessary utilisation of contractors to keep Council’s Quarry Operational. Whilst these increased costs have been offset in part by additional Quarry Operational Income, it should be noted that for the 2023/24 financial year operational result for the Quarry was a loss to the value of \$430,332.

- Financial Assistance Grant – (P.15) Prior to the end of the 2023/24 financial year Council received a “prepayment” of the 2023/2024 Financial Assistance Grant to the value of \$1,825,164.
- State Roads Income & Expenditure – (P.16) A shortfall in projected income and offsetting expenditure occurred. This shortfall in planned income and expenditure is due predominately to the postponement / reallocation of a major works orders.
- Tfr Reserve - General Reserve – (P.19) A transfer to the General Reserve of \$1,500,000 has been included. This transfer is a part transfer of the 85% prepayment of the 2024/25 Financial Assistance Grant. To ensure that Council has access to unrestricted funds this transfer to reserve has been reduced to a figure of less than the prepayment received.

**(a) Governance/Policy Implications**

There are no governance or policy implications arising from this report.

**(b) Legal Implications**

In accordance with the *Local Government Regulations 2005* – Regulation 203.

**(c) Social Implications**

There are no social implications arising from this report.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

During the 2021/22 financial year, Council has programmed asset maintenance and capital renewals in order to satisfy required Key Performance Indicators.

**(f) Risk Implications**

There are no risk implications arising from this report.

## **CONCLUSION**

Whilst the current Operational Budgeted result is indeed in surplus, this is mainly attributable to the prepayment of the 2024/25 Financial Assistance Grant, along with the recognition of additional income from other operational grants.

Taking this into consideration, it is my opinion that the Quarterly Budget Review Statement for Coonamble Shire Council for the Quarter ended 30 June 2024 indicates that Council’s financial position as of 30 June 2024 to be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**RECOMMENDATION**

- 1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.**
- 2. That Council notes the opinion of the Responsible Accounting Officer, based on the information as presented in the June Budget review, that Council will be in a satisfactory financial position as at 30 June 2024.**
- 3. That Council notes the position of Council's estimated restricted (reserve) funds as at 30 June 2024.**

**10.10 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT****File Number: E5****Author: Lesley Duncan, Building & Compliance Manager****Authoriser: Barry Broe, Director Community, Planning, Development and Environment****Annexures: Nil****PURPOSE**

To provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management and public health.

**BACKGROUND**

The Planning, Regulatory & Compliance Services section focuses on all town planning and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations.

Strategic Land Use Planning refers to updates to Council's planning instruments and is also included. This report provides a summary of activities undertaken during July 2024.

The following topics will be included into the Council Report where there is relevant information to report on:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislation providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

### Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops around strategic land use planning, and this will be provided to Council for information.

- Environmental Management

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- Ranger's Monthly Report

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided.

**(a) Relevance to Integrated Planning and Reporting Framework**

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

**(b) Financial Considerations**

There are no direct financial considerations with this report.

## **COMMENTARY**

### **Development Applications Issued Under Delegated Authority**

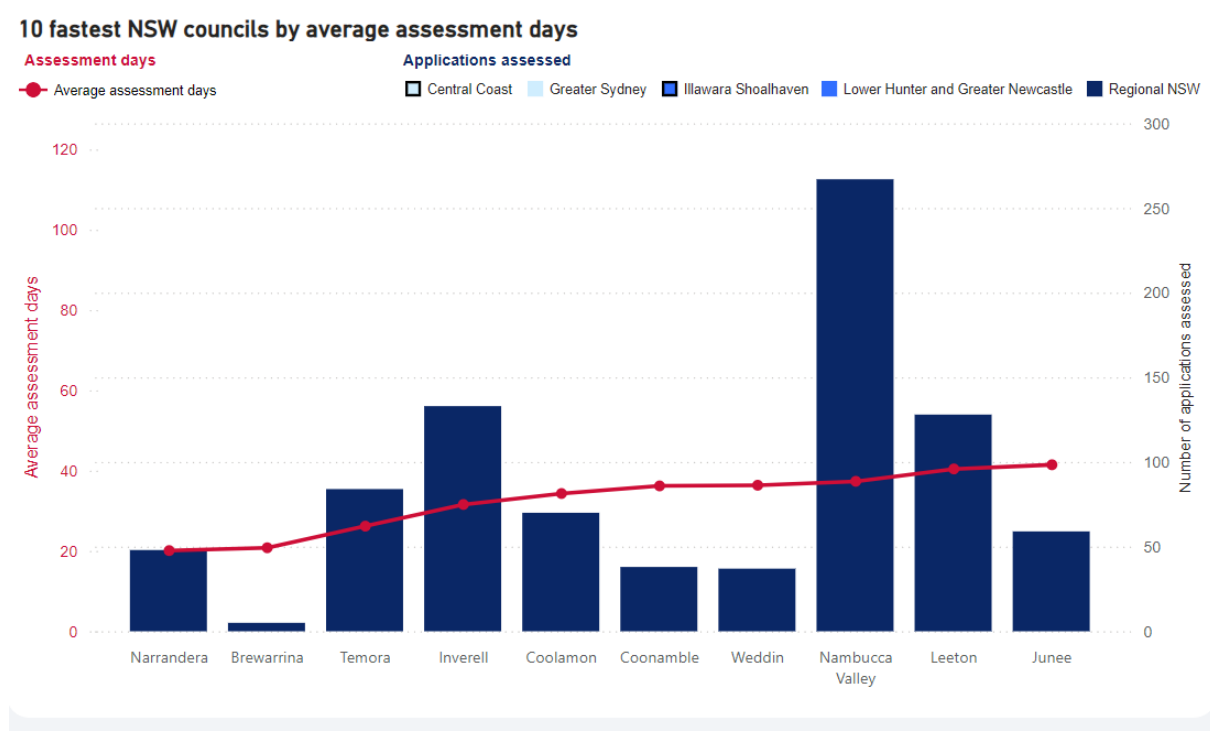
Information provided in this section of the report provides to Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council business paper report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as 'open access information' by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff's development assessment report that is written prior to an application's determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in July 2024.

<b>July 2024</b>			
<b>Application Number</b>	<b>Description of Works</b>	<b>Address of Proposed Works</b>	<b>Approved Date</b>
<b>Development Applications</b>			
DA011/2024	New Commercial Premises	Lots 7 & 8 DP3541 100 Aberford Street Coonamble	11/7/2024
DA013/2024	Transportable Home	Lot 107 DP754199 145 Carinda Rd Coonamble	10/7/2024
DA015/2024	Demolition of existing rear and front lean-to and construction of new amenities and ramps	Lot 102 DP1090482 26 Namoi Street Coonamble	19/7/2024
DA016/2024	Demolition of dwelling-house and ancillary structures	Lot A DP385215 44 Yarran Street Coonamble	24/7/2024
DA017/2024	Demolition of dwelling-house and ancillary structures	Lots 1 & 2 DP132281 Lot 118 DP754227 36 River Road Coonamble	25/7/2024
<b>Construction Certificates</b>			
CC019/2023	Extensions to Jockey Club Changerooms	Lot 212 DP754199 Caswell St Coonamble	2/7/2024
<b>Occupation Certificates</b>			
OC006/2024	Shade Structure	Lot 11 DP754199 64D Aberford St Coonamble	24/7/2024
OC029/2023	Occupation Certificate	Lot 69 DP 754280 1423 Castlereagh Hwy Coonamble	9/7/2024
<b>Local Government Approvals</b>			
LA011/2024	S68 Local Approval Water/Sewer/Stormwater	Lot A DP 332857 25 Dubbo St Coonamble	3/7/2024



The chart above shows that Coonamble Shire Council was in the ten fastest councils in NSW for DA assessment times, in fact only two were faster, with the average shown in the chart under 20 days. This data is for the 2023/2024 financial year and is taken from the council league table on the NSW Planning Portal.

**Update on Activities – Planning and Regulatory Matters**

**Planning Proposal Update**

A planning proposal is being finalised for submission to the NSW Department of Planning and Environment. The proposal seeks to rezone Lot 240 DP754199 which is the site of the old sheep yards. It is proposed to change the zone from RU1 Primary Production to E4 General Industrial.

**Saleyards**

A cattle sale was held on Wednesday 17 July with 980 cattle sold.

The financial report for July 2024 is provided below:

Saleyards – July 2024	Year to Date	
Income	9155.43	9155.43
Expenditure	18669.25	19669.25
<b>Deficit</b>	<b>9513.82</b>	<b>9513.82</b>

**Truck Wash**

The financial report for July 2024 is provided below:

Truck Wash – June 2024	Year to Date	
Income	6965.08	6965.08

Expenditure	85.89	85.89
<b>Surplus</b>	<b>6879.19</b>	<b>6879.19</b>

**Companion Animals**

The Regulatory Officer’s report is provided for July 2024. The following is a summary of companion animal statistics.

<b>CORRESPONDENCE</b>	<b>July 2024</b>	<b>YTD 2024/2025</b>
Infringements (Animals)	0	0
Infringements (Other)	0	0
Change of Details	3	3
Microchipped dogs	6	6
Registrations	3	3
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Menace dog declaration	0	0
Notice of Possession	0	0

**Dog attacks**

There were no dog attacks reported during July 2024.



**Companion Animal Seizure and Impounding Activities – July 2024**

<b>Seizure Activities:</b>	<b>Dogs</b>	<b>Cats</b>
Seized	11	4
Returned to Owner	0	0

<b>Impounding Activities:</b>	<b>Dogs</b>	<b>Cats</b>
Animals in pound at start of month	5	0
<b>Incoming Animals</b>	<b>Dogs</b>	<b>Cats</b>
Transferred from seizure activities	11	4
Surrendered	0	0
<b>Total Animals in Pound</b>	<b>16</b>	<b>4</b>

<b>Outgoing Animals</b>	<b>Dogs</b>	<b>Cats</b>
Released to Owner	5	0
Euthanised	3	4
Released to Rehoming Organisation	5	0
Sold	1	0
Died at Pound	0	0
Stolen from Pound	0	0
Escaped from Pound	0	0
<b>Total Animals Leaving Pound</b>	<b>14</b>	<b>4</b>
Animals in Pound at end of Month.	2	0

**(a) Governance/Policy Implications**

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

**(b) Legal Implications**

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in accordance with the provisions contained within the *Protection of the Environment Operations Act 1997*.

**(c) Social Implications**

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

**(d) Environmental Implications**

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

**(e) Economic/Asset Management Implications**

There may be risk implications depending on the nature of the enquiry.

**(f) Risk Implications**

There may be risk implications depending on the nature of the enquiry.

**CONCLUSION**

The Planning, Regulatory & Compliance Progress Report has considered town planning and strategic land use planning, compliance and regulation, and environmental management and health since the last meeting.

**RECOMMENDATION**

**That the Planning, Regulatory and Compliance Progress Report be received and noted.**

**10.11 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**

**File Number:** D5  
**Author:** David Levick-Manager Economic Development and Growth  
**Authoriser:** Barry Broe, Director Community, Planning, Development and Environment  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

**BACKGROUND**

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

**(a) Relevance to Integrated Planning and Reporting Framework**

- ED1.2 Develop our economy, including the visitor economy.
- I1.5 Adopt successful strategies which maximise our community’s access to quality infrastructure and assets (I1.5.2 – Coonamble Livestock Regional Market).

**(b) Financial Considerations**

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

**COMMENTARY**

Economic Development and Growth

The following summarise progress on key initiatives.

*Coonamble Riverside Holiday Park*

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- Move public dump point and provide improved access
- Water tank removed to create another four powered sites
- Geotech work and service location completed
- Camp Kitchen construction completed
- Resealing of current internal road work (as park usage permits)

- Construction of new road behind the amenities block [removed from the scope of works due to cost considerations].

Commentary: Camp kitchen installation completed; Requests for Tender for the two components of roadwork considered. Only one tender received. Proposed costs were significant. Decided to de-scope the proposed roadwork to that of re-sealing the current internal road only.

*Coonamble's Main Street Enhancement*

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- Weight/load capacity for awnings in Coonamble's main street determined
- Integrity of awnings in Coonamble's main street determined
- Building owners advised of outcomes of inspections
- Immediate remedial actions taken, where advised
- Paint scheme colour palette received for awning painting project
- Lighting determined to highlight Art Deco streetscape
- Three-phase power installed for improved market capability [removed from scope due to cost considerations].
- CBD Precinct Masterplan developed

Commentary: Suggested paint scheme from consultant received for each building and being summarised by the Planning team for distribution to owners of premises. A meeting with Essential Energy suggested holding off provision of Council-controlled three-phase power until a major project in 2025-26, when the power supply would be moved underground.

*Coonamble and Gulargambone Sportsground amenities*

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- Preliminary designs for Women's Changerooms (Coonamble) prepared
- Preliminary designs for upgraded changerrooms (Gulargambone) prepared
- Tender prepared for both projects
- Tender advertised for both projects
- Identification of further funding
- Appointment of successful tenderer
- Upgrades to current amenities, Coonamble, (due end of April)

Commentary: Project Owner is Infrastructure Services. Modifications to the Gulargambone Sportsground amenities made following community consultation. Upgrades to current amenities at Coonamble Sportsground 95% completed. Tender prices vs budget being assessed.

*Housing Development*

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- Undertake a coordinated approach to Gray’s Estate and Yarran Street property development
- Undertake detailed surveying work for levels of the proposed housing sites
- Prepare a council-funded Regional Housing Strategy
- Install a sewage pumping station at the corner of Yarran and Reid Streets to service that proposed subdivision and development

Commentary: Funding for the purchase and installation of a sewage pumping station included in the FY24-25 Budget. Survey work completed. Sub-division plans being drawn-up. Resolution 2024/187 made to advance the Yarran Street (Old Sawmill site) housing development. Council resolution on 6 August 2024 to proceed with Simmons Group modular housing proposal on Yarran Street.

*Land Development & re-zonings*

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- Rezoning determined for more industrial land and for improved alignment of zoning to current usage across Coonamble township
- Planning Report drafted for rezoning of the old sheepyards site.to be submitted to the Department of Planning

*Youth Accommodation – Coonamble and Gulargambone*

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- Advertise RFT for design-and-construction of the youth accommodation units at Coonamble and Gulargambone
- Assess tenders for Youth Accommodation
- Award contract
- Build Youth Accommodation in Coonamble and Gulargambone

Commentary: Demolition quotes sought to demolish house on one of the proposed sites.

*Artesian Bore Bath project*

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- Take ownership of site
- Complete Geotech and soil contamination studies
- Complete site clean-up
- Prepare PPP submission to OLG

Commentary: Demolition and clean-up quotations received and being evaluated. Site signage being produced. Commercial negotiations with developer continuing. Letters

of consent to new bore to be sent to adjoining landowners. Rezoning to be progressed.

### *'Real Country' Regional Tourism Collaboration*

- |  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|
- Real Country Destination Strategic Plan adopted
  - Real Country project, Warrena Creek Reserve development business case adopted in principle
  - Real Country infrastructure works incorporated into Warren Creek Reserve Plan of Management
  - Community consulted on the draft Plan of Management for Warrena Creek Reserve, incorporating proposed Real Country developments

Commentary: Development of this project is now being pursued as part of the rPPP submission.

### New Shire Entrance Signage

Coonamble Shire Council noted in a meeting earlier in 2024 that the current Shire Entrance Signs are sun-bleached and dilapidated, requesting investigation into the installation of new signage.

This project provides an opportunity to expand the significance of the signage and what it signifies to travellers. It provides an opportunity to acknowledge traditional Country of the Weilwan and Gamilaroi people, as well as the current construct of 'Coonamble Shire.'

Additionally, accompanying signage promoting 'Care for Country' aims to invite locals and travellers to adopt the traditional Aboriginal mindset of connection with and caring for country, particularly in relation to littering, management of fires, water and birds and animals on roads.

The proposed designs seek to show a more inclusive embrace of the community it represents, hence the acknowledgement of traditional Country and incorporation of Aboriginal designs that could be used as common 'branding' elements across the Shire to boost cultural tourism.

Council would licence and pay for final artwork elements from the relevant artists.

#### *Key Elements:*

- Yaama – a Gamilaroi word for 'Welcome.'
- A steel cut-out featuring the wording 'Coonamble Shire Weilwan Country Gamilaroi Country'
- A concrete (or similar) panel behind the wording featuring a Weilwan-inspired design and a Gamilaroi-inspired design.

#### *Two Versions of the Shire Entrance sign:*

There will be two versions of the sign – one with the two components of stencilled steel and concrete backing – the other being only the stencilled steel or a printed sign.

#### *Proposed Locations:*

The steel cut-out signage with the concrete backing would be used on the southern and northern entrances to the Shire on the Castlereagh Highway and, budget permitting, on other regional roads. The simpler signs, using the stencilled steel or printed sign would only be used on regional roads if there are budget constraints.

The proposed Caring for Country signs would be placed a short distance past the Shire Entrance Signs, so the traveller is first introduced to Country and then invited to care for it.

*Proposed Shire Entrance Sign*



*Proposed Caring for Country Sign*



*Please*

**CARE FOR OUR  
COUNTRY**

- **Dispose of litter and cigarette butts in bins**
- **Watch for animals and birds on roads**
- **Report fires and chemical spills to '000'**

*Thank you!*

## Economic Development

### *Coonamble Economic Development and Employment Precinct of Regional Significance*

Staff are drafting an Economic Development and Employment Masterplan for Coonamble Shire to support the submission under the Regional Precincts and Partnerships Program (RPPP). The draft masterplan continues to focus on diversifying the foundation of the local and regional economy by:

- Developing the tourism industry in partnership with others.
- Addressing the shortage of adequate housing.
- Addressing the shortage of adequate childcare places.
- Addressing the shortage of training and employment opportunities for local people.

The draft masterplan would be placed on public exhibition and further developed in consultation with interested parties, such as the Coonamble Local Aboriginal Lands Council, Coonamble Chamber of Commerce, Coonamble Children's Services, Smart Kids, TAFE, Coonamble and District Education Foundation, service agencies and the general public.

The document will give context to the request for funding under the Regional Precincts and Partnerships Program by demonstrating how the funding provides key infrastructure and incentives for further investment to fulfil the goals of the masterplan to make Coonamble a hub for further regional economic development and training/employment.

The Masterplan will consider the opportunities for economic development fostered by:

- The Coonamble Artesian and Cultural Experience.
- The Riverside Caravan Park.
- Warrena Creek Reserve.
- The Sons of the Soil Hotel building (depending on its potential sale).
- Development of the 'sheepyard' industrial area.

### Harvest Lunch sponsorship request

Council has received a request to be a sponsor of an inaugural *Harvest Lunch – Plated in the Paddock* luncheon to be held at 'Gilgooma' along the Pilliga Road on Saturday, 28 September, coinciding with the school holidays in NSW, QLD and VIC, to capture as many travellers as possible.

The event is planned as the first of an annual event, providing an opportunity for those attending to experience genuine rural life and celebrate agricultural productivity with real farmers and harvest hosts who can provide first-hand insights into what it takes to grow food and fibre while enjoying a local menu in a picturesque paddock setting, surrounded by a wheat crop that is almost ready to be harvested.

Organisers have their own insurance, an extensive Risk Management Plan, and an inclement weather and cancellation plan. The risk factor to Council in sponsoring this event is very low.

Organisers are also implementing environmentally and circular economy practices to minimise environmental impact and waste.



It is planned to provide bus transport from and back to Coonamble, fully accessible for those requiring wheelchair access. An accessible unisex toilet will be included in the temporary infrastructure provided on the site.

The proposed event aligns with a number of themes of the *Coonamble Shire Council Destination Management Plan*, being:

- Celebrating Culture on Country,
- Unlimited Horizons,
- Revealing our Heritage,
- Little Places, Big Stories, and
- Events.

As an agritourism event, the proposal also supports Council’s strategy to support the local and regional economy by developing and strengthening a tourism industry.

Organisers are offering the opportunity for local producers, businesses and organisations to support the event, through sponsorship.

Council’s budget has an allocation for the sponsorship of local events, from which this requested sponsorship could be provided.

It is recommended that Council support the event through the once-off Local Government Sponsorship package of \$5,000.

Grants

Overview:

<b>Grants completed &amp; awaiting acquittal</b>	<b>Responsibility</b>	<b>Comment</b>
Town Entrance Public Art (DSP)	CPDE	
Youth Week 2024	CPDE	
Reconnecting Regional NSW	CPDE	
Female Friendly Facilities at C’ble Sportsground	INF	
Winter Holiday Fun Grant	CPDE	

<b>Grants in progress</b>	<b>Responsibility</b>	<b>Comment</b>
Gulargambone Youth Centre external upgrades	CPDE	Final stages underway.
Restore Trooper Stables at Museum	CPDE	DA submission
Riverside Caravan Park Development	CPDE	Ongoing
Women’s Change Rooms at Sportsground	CPDE	Tender to be finalised
Walking Loop around Sportsground	CPDE	Nearing completion
Coonamble Family and Youth Fest	CPDE	In progress
Active Transport Plan	INF	Ready for adoption
Limerick Street Footpath	INF	Seats/lights installed
Coonamble Artesian Bathing Experience	CPDE	In progress
Coonamble Youth Empowerment Program	CPDE	In progress
Gulargambone Sportsground Amenities	CPDE	Tender to be finalised
Coonamble Region Art Trail	CPDE	Ready to progress
Wanderers Tennis Club court upgrades	CPDE	Ready to progress
Footpath design to C’ble Showground	CPD	In progress

Communications

Council continues to maintain its communication with the community through:

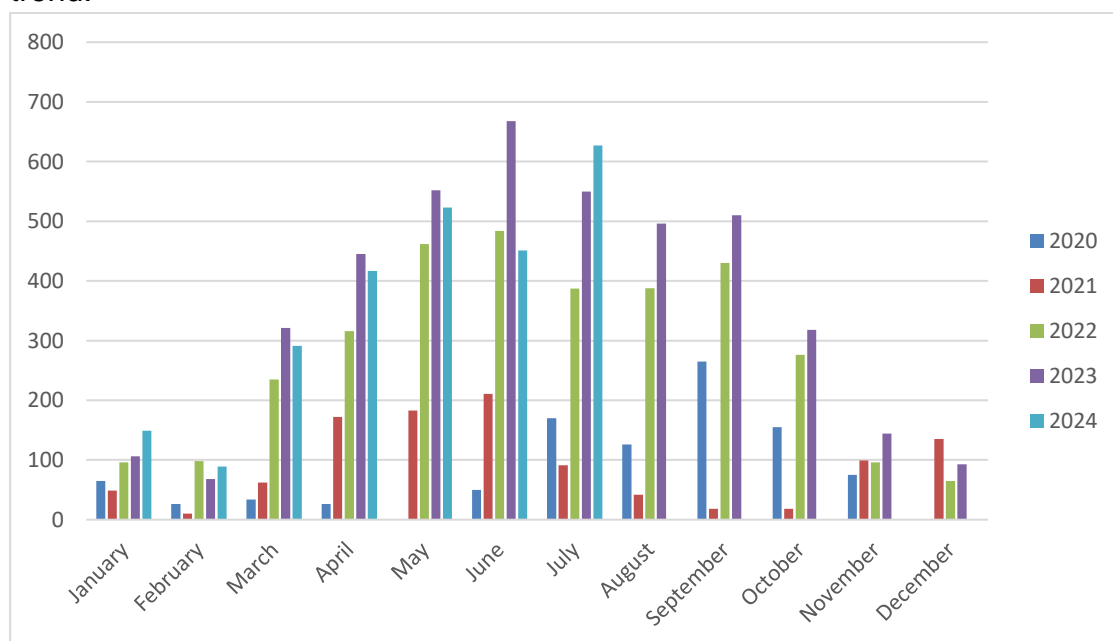
- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council’s website, on various topics as required.
- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

During July, Council’s website attracted 544 hits on its Employment page, while the Contact Council page attracted 446 hits, and Council Meetings page attracted 348 hits.

Tourism and visitation

- **Coonamble Information and Exhibition Centre**

Between 26 June and 31 July 2024, the Information and Exhibition Centre welcomed 627 visitors to the Coonamble Shire. This demonstrates an increase in the number of visitors in previous years. After previous months have resulted in lower numbers, this increase shows a positive variation to this trend.



Staff have been pleased to receive consistent, positive feedback from visitors to the Centre. Since the last report, two reviews have been posted by the public on the Centre’s online Google Business listing. Both explained the details of the positive experience and rated their experience between 4-5 stars out of 5. These reviews are visible to anyone Google searching the Coonamble Information and Exhibition Centre and promote a positive image of Coonamble Shire.

- **‘Winter Fest Out West’ recognised with Local Government NSW Award**

On 1 August, the Tourism and Events Officer attended the annual Local Government Week Awards, in Sydney. These awards are highly coveted and recognise the outstanding achievements made by councils.

The team is pleased to report that Council’s ‘Winter Fest Out West’ event was recognised, receiving the RH Dougherty Events and Communications Awards: Innovation in Special Events, Division A (population less than 30,000 people).

‘Winter Fest Out West’ was held in August last year, funded by the Reconnecting Regional NSW grant program, administered by the Department of Regional NSW. The event included market stalls, synthetic snow and the main attraction, a 20m x 10 m synthetic “ice” skating rink.

The community attendance and support for this event were strong, receiving positive feedback and media attention. The support of the Parks and Urban Services team was vital to its successful delivery.



- **Museum Under the Bridge**

Following an assessment of required works on 20 March 2024, the museum will be closed until further notice.

Marketing and promotions

- **New merchandise range**

This new range of drinkware has been designed to capture the spirit of Coonamble Shire and the Real Country experience.

Now available at the Coonamble Information and Exhibition Centre, District Store, are boot-style drink coolers with a soft suede feel and enamel cups with a double-sided print. Both items, retail for \$15 each.



- **Social media engagement @VisitCoonamble**

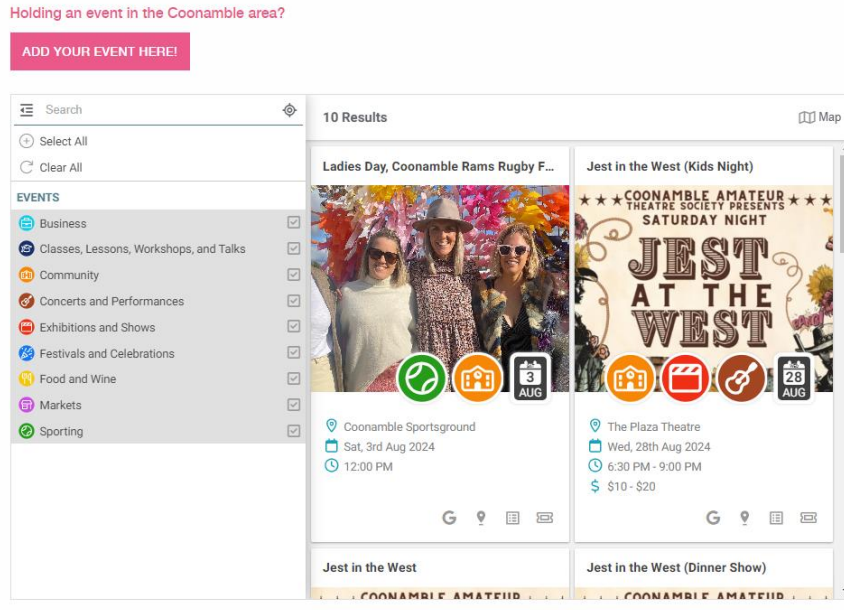
Between 25 June and 31 July, the @VisitCoonamble social media accounts on both Facebook and Instagram saw another significant increase in engagement.

Facebook reached 10,600 users during this time, which is an increase of more than 60%. Facebook page visits and follows have also increased, which provides a valuable channel to continue to engage directly with new audiences.

Content promoting the upcoming Vision Splendid event and artist line up, has attracted the most attention, particularly posts about Lee Kernaghan and Max Jackson.

- **Events calendar of Council's website**

The event calendar on Council's website is being regularly updated. All event organisers in the Coonamble Shire are encouraged to submit their events. This includes businesses, community groups, venues and organisations.



**Events**

- **3 October, Vision Splendid Country Music Event**

The ‘Vision Splendid’ Country Music Festival will activate Coonamble's CBD by transforming it with a line-up of professional musicians, food and market stalls, bar and kids' amusement activities. The lineup includes Max Jackson, The Wolfe Brothers and the headline Lee Kernaghan.

Implementation of the event marketing plan has taken place over the last month, resulting in strong engagement.

This event will attract a diverse group of attendees. These include retirees with caravans, millennials, visiting friends and families, and families with children.

There will be a particularly strong interest from local residents, those living within the surrounding area and weekenders from metro areas with an interest in live music and exploring regional New South Wales.

With this event being held over the long weekend and during the spring school holidays, Vision Splendid and the program of events happening in the Shire that weekend will be an appealing option.

This type of event supports an injection of spending into the Shire, activates the Coonamble main street, increases tourist visitation and their number of overnight stays, along with expanding the recognition and understanding of the 'Real Country' tourism brand.

Council is working to deliver the event, with the support of local accommodation providers, other local event organisers, community groups and local arts organisations.

Applications to hold a food, market or activity stall are now open, and anyone interested is encouraged to respond as soon as possible. This includes local businesses, individuals, community groups and organisations.

The event will maintain a family-friendly atmosphere and will include side-show alley, style stall holders, such as pluck-a-duck and the clowns.

This event is funded by the Transport for NSW's Open Streets Program.

### **Upcoming events:**

- 12 August, Variety Bash comes to Coonamble
- 18 August, Vietnam Veterans Day
- 31 August, Gulargambone Gold Cup Races
- 28-31 Coonamble Amateur Theatre Society production of 'Jest in the West'
- 1 September, Coonamble Cancer Survival Fund, Colour Run
- 7 September, Coonamble Golf Club Car boot, handmade and homegrown market
- 7 September, Coonamble Auto Club Open Day
- 14 September, Coonamble District Education Foundation, Sportsman's Lunch with Kerry O'Keefe
- 21 September, Coonamble Royal Far West 90th Birthday High Tea
- 28 September, proposed Harvest Lunch – Plated in the Paddock

#### **(a) Governance/Policy Implications**

Policies relevant to activities reported here include the Community Consultation Policy.

#### **(b) Legal Implications**

There are no legal implications directly associated to this report.

#### **(c) Social Implications**

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

#### **(d) Environmental Implications**

There are no environmental implications directly associated to this report.

#### **(e) Economic/Asset Management Implications**

Development of the projects proposed for funding through available grants and sponsorship are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

#### **(f) Risk Implications**

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

**CONCLUSION**

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

**RECOMMENDATIONS****That Council:**

- 1. Support the Harvest Lunch tourism initiative through a \$5,000 sponsorship donation.**
- 2. Receive and note the Economic Development and Growth report.**

**10.12 WASTE OPERATIONS REPORT JULY 2024****File Number: G 1-1****Author: Janelle Whitehead-Manager Waste, Recycle & Employment****Authoriser: Barry Broe, Director Community, Planning, Development and Environment****Annexures: Nil****PURPOSE**

To provide information on the activities within Council's Waste, Recycling and Employment Opportunities Section for the last month.

**EXECUTIVE SUMMARY**

This report advises on current operations, future initiatives and the overall performance of Council's waste operations and facilities.

Council's activities and focus is on 6 elements:

- Continuing the improvement of the current operations.
- Upgrading facilities as resources permit.
- An going smooth transition to taking over waste collection on 1 July 2024 and gathering good data to equate charges with services.
- Safety & environmental compliance.
- Implementing new initiatives in a fundable, staged and manageable way.
- Reviewing plant and equipment needs.

**BACKGROUND**

Council is continuing to operate, develop and improve the three waste facility sites at Coonamble, Gulargambone, and Quambone.

Implementation of re-cycling is continuing to reduce landfill deposits and keep existing resources circulating within the economy, thereby reducing the need to use new resources.

The takeover of waste collection occurred on 1 July after letters were posted to all residents and business owners outlining the new arrangements. The procurement of a suitable truck was a key focus of this transition and induction of the existing truck operator.

There are many new initiatives in terms of services and facilities that could be implemented in waste. The focus is on a staged, fundable, and manageable roll-out program of initiatives that is well communicated and efficiently delivered.

**(a) Relevance to Integrated Planning and Reporting Framework**

All actions and strategies related to waste and the environment are relevant.



**(b) Financial Considerations**

It will cost more to fix up sites to ensure the compliance of the Environmental Protection Authority (EPA), take over waste collection, and roll out new initiatives such as Return & Earn.

**COMMENTARY**

Operations and communications will be guided by some basic principles as shown below. Messaging to the community is a key part of waste management.

**Seven Principles of Waste Management (the 7 Rs)**

- Rethink** - Encourage the community to become more conscious consumers
- Refuse** - Educate the community to say "no" to products they don't need or won't use
- Reduce** - Encourage the community to reduce the amount they buy & how often they buy
- Reuse** - Convince the community to recycle items they would typically throw away.
- Repair** - Provide support for local businesses that provide repair services
- Regift** - Introduce the concept of re-gifting items rather than disposing of them
- Recycle** - Educate the community to use recycling facilities in the local community

**Operating hours**

Coonamble 7 days Monday-Friday 9am - 4pm (during winter months)

Saturday and Sunday 9am - 4pm

Gulargambone Tuesday Thursday and Saturday 2pm - 5pm

Quambone Tuesday 2pm -5pm, Friday 2-5, Saturday 8am – 1pm

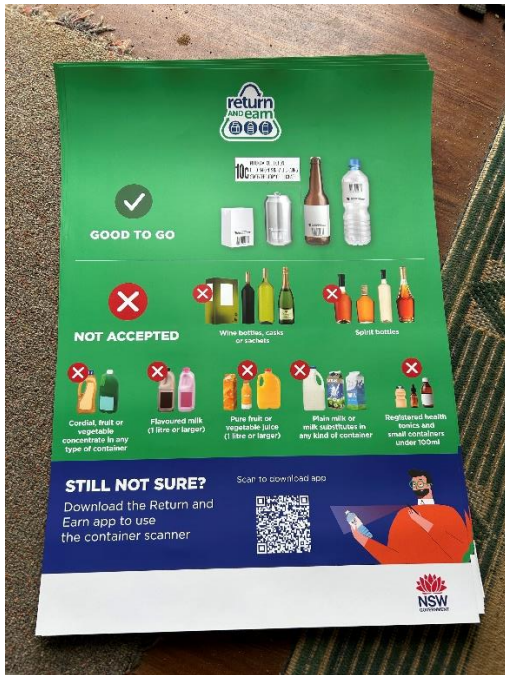
**Coonamble**



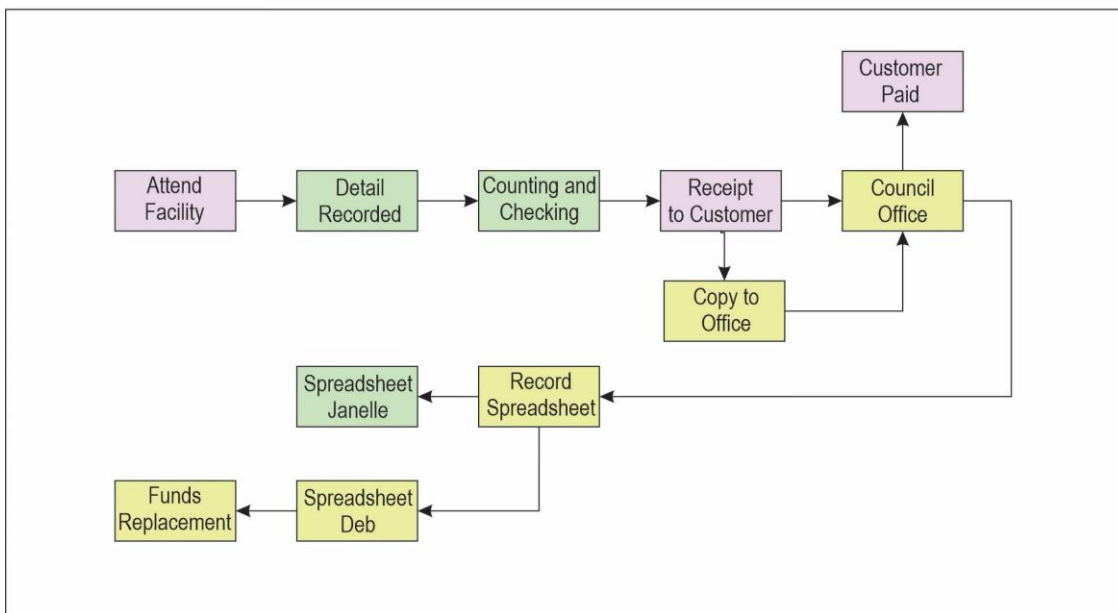
Return and Earn recently started at Quambone. In the first 5 weeks at Coonamble 45,815 containers were returned for recycling, an average of 1800/day.

A defined process has been documented as shown below.

The aim is to improve the return and earn depot with automated plant in the future.



**Earn and Return  
Process and Documentation**



***The principle of separation***

People using Council’s tips are being reminded that if they have sorted their different waste items (i.e. separated into different waste categories before arriving at the tip), they can dispose of the following without charge:

- Batteries, scrap metal, e-waste, whitegoods (fridges and freezers with the gas removed, and washing machines).
- Clean, dry fill (uncontaminated).
- Residential green waste, such as lawn clippings, clean straw, trees and branches (up to a branch diameter of 20cm).
- Cardboard, paper, concrete (not containing asbestos) and poly.

**Re-use & recycling shed**

Business is booming at the re-use shop with most initial stock gone and replenishment ongoing. Items already collected include furniture, household goods, golf clubs, kitchen utensils, builder throw outs.

The re-use shop is at the Coonamble transfer station on Quambone Road. The hours of opening are Wednesday, Thursday, and Friday, 9 am to 1 pm.

**Coonamble works**

Works at Coonamble include:

- Expansion of the fence line to cater for additional Return and Earn containers - contract awarded.
- Three containers provided by Tomra Cleanaway for Return and Earn were provided and the first exchange of filled containers delivered back to Sydney.
- Weighbridge installation - awaiting installation due to wet weather that has played havoc to contractor's scheduling.
- CRC signage - awaiting additional speed signs.
- E-waste collection bins - has commenced with residents dropping off unwanted items.
- Site office and porta loo installation - has been completed and electrician installed power connection.



*1 week's waste from 2 towns*

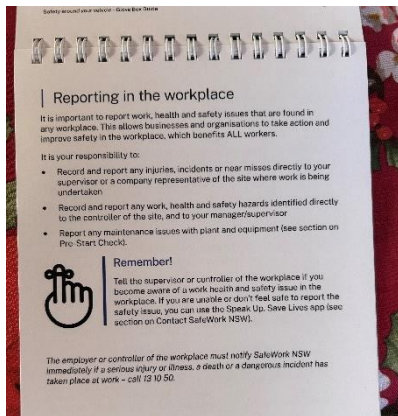
**WASTE COLLECTION TRANSITION**

The takeover of waste collection by Council started on 1 July. The truck purchased is working effectively. A key focus of the operation has been identifying and recording how many bins each owner is paying for compared to what they are placing on the kerbside for collection. There is a big discrepancy across the Shire. Examples are shown below:



**WORK SAFE INSPECTIONS**

In the last week of May Safe Work inspectors visited our waste facilities at Coonamble and Gulargambone. Minor issues were identified, and an improvement notice issued with a four-week timeline for action. This included Traffic Management on site, provision of inadequate facilities for workers, and eliminating the risk of falls from the tipping face at Gulargambone.



Workplace Health and Safety toolbox meetings are held weekly.

New staff inductions and recording of all deposits to landfill are now captured including traffic numbers daily.

Because of these Safe Work inspector site visits, additional safety items will need to be purchased and implemented, with additional costs to budget expected. These include three (3) phase power and water connections to the sites.

**Gulargambone**

Workplace inductions were completed with Human Resources for the three casual staff employed at the Gulargambone site.

Workplace Health and Safety Site inspections and Toolbox meetings were conducted on June 3 involving evacuation and traffic management, manual handling, first aid and plant operations.

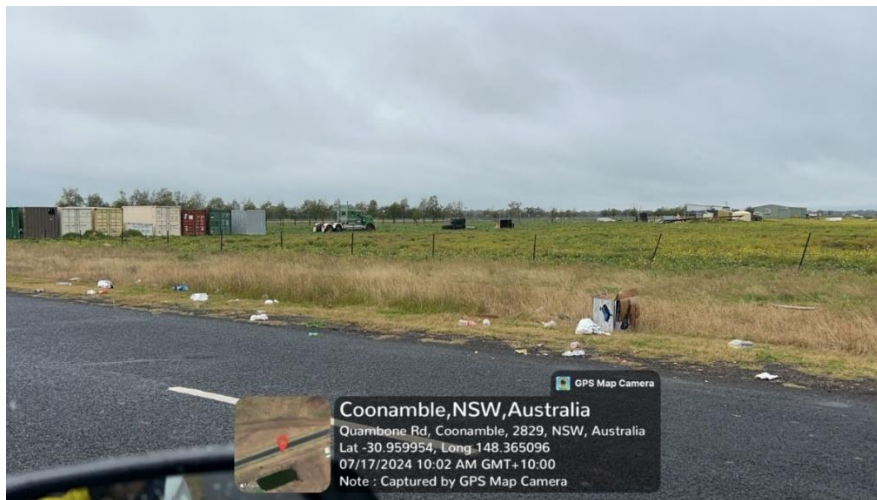
A review and feedback report from Safe work inspectors visit was discussed with the team. An improvement plan and timeframes were discussed.

Since then, Safe work infringements compliance have been actioned. This includes:

- Site office installed (see below)
- Guard railing around the tip face installed
- Depot facilities mowed and cleared of overgrowth
- Water trailer on site actioned and secured at Gular depot
- Staff inductions completed
- Trees removed to comply with traffic management plan.
- Traffic Management plan has been actioned and currently being reviewed awaiting feedback.



**Covering loads remains an issue**



**ILLEGAL DUMPING**



This is an ongoing challenge that makes the task harder. Council must use resources and pay for removal. A waste levy would make matters even worse. To report illegal dumping, Residents can use the RIDonline database with their smartphone. It is used by councils and government agencies across NSW to record and manage illegal dumping incidents. Large fines apply.

**SCRAP METAL**

Meetings with the various scrap metal dealers across the region were held at Coonamble, Quambone, and Gulargambone sites. A list of the most common non-ferrous items potentially at the land fill and the current prices have been provided by potential contractors. Non-ferrous prices do vary week to week and quotes can be provided prior to collection of scrap.

Our scrap metal and vehicles stockpiles will be cleared by the end of August (see latest stockpile below). The next planned removal with the team from Infrabuild is booked in for collection. The current \$/tonne with dealers is \$185. Currently we have around 120 tonne scrap and 6 tonne vehicles = a possible \$23,310.



**COMMUNICATIONS ON FEES**

Coonamble Shire Council is committed to helping our environment. You can do your part as well, by properly sorting your waste into the different categories below before you use one of our facilities. When sorted, these categories can be disposed of FREE OF CHARGE.

<p><b>CRC Recyclables</b> Batteries, metal, E-waste Refridgerators/Freezer (gas removed)</p>	<p>Clean, Dry Fill</p>
<p>Residential Green Waste Lawn Clippings, Clean straw, Trees and Branches (up to 20cm diameter)</p>	<p>Other Domestic Waste SORTED   Cardboard   Paper   Concrete   Poly </p>

Other items not listed above will incur a charge. For a full list of the prices please refer to the Fees and Charges on our website. Examples below

<p>Unsorted Otto Bin \$10 per bin Half filled \$5</p>	<p>Unsorted Domestic Waste \$20 per cubic metre</p>	<p>Commercial Green Waste \$15 per cubic metre</p>
<p>Compacted Non- Recyclable \$35 per cubic metre</p>	<p>Mattress - per item Single/Cot \$20 Double \$30 King \$40</p>	<p>Armchair \$25 each Lounge \$30 each</p>
<p>Tyre - per item Car/Motorcycle \$18 4WD \$30 Light Truck \$40 Truck \$75 Tractor \$225</p>		

RATES NOTICE MAIL OUT - SEE BELOW



# Let's get our waste sorted

Sort waste into items that can be recycled and those that can't. [Sorry, but no items containing asbestos can be accepted at any local facility.]

Compost your vegetable scraps

Dispose of wine & spirit bottles, milk cartons & other non-recyclable containers in your red-lidded 'wheelie' bin for weekly kerbside collection



Separate your recyclable plastic and glass bottles, aluminium cans and accepted cardboard cartons for a 10c REFUND\* per item through delivery to Return & Earn



Deliver to the Coonamble and Quambone waste facilities and claim your refund at Council's Administration Office or deliver to the Lions Club Return and Earn at Gulargambone

Separate other recyclable items for FREE disposal:  
● batteries, scrap metal white goods (gas removed) and e-waste, ● clean dry fill, green waste (lawn clippings, clean straw, and branches up to 20cm in diameter), ● cardboard, paper, concrete and poly goods



at Coonamble, Quambone & Gulargambone waste facilities for FREE

Separate other recyclable and non-recyclable items and PAY for disposal




at Coonamble, Quambone & Gulargambone waste facilities for the following FEE

Armchair \$25 each  
Lounge \$30 each  
Tyres\* \$18 to \$225  
Mattresses\* \$20 to \$40  
Commercial green waste \$15/m<sup>3</sup>

Unsorted 'Wheelie' Bin \$10 full or \$5 partially filled  
Unsorted domestic waste \$20/m<sup>3</sup>  
Compacted non-recyclable \$35/m<sup>3</sup>

\* See <https://returnandearn.org.au/how-it-works/containers/> to find out which containers are accepted and which are not.  
 \* Search for 'Coonamble Waste Management Facility' on Council's website to find the charge for each type of tyre and size of mattress.  
 NOTE: The fees mentioned here are for the period between 1 July 2024 and 30 June 2025. See Council's 'Fees and Charges'.



## Heading to our waste facilities?

**ASBESTOS-CONTAINING MATERIALS CANNOT BE DISPOSED OF AT ANY COONAMBLE SHIRE WASTE FACILITY!**

### SORT & LOAD

Sort and pack your waste into categories:  
 1. Containers for Return and Earn,  
 2. Recyclables that can be disposed of without charge (batteries, scrap metal such as whitegoods, and e-waste; clean, dry fill, residential lawn clippings, clean straw and tree branches up to 20cm in diameter,  
 3. Recyclables and non-recyclables that attract a fee for disposal (lounges, tyres and mattresses and commercial quantities of green waste) or pay per cubic metre for unsorted waste.

### COVER!

People bringing waste to the Coonamble, Gulargambone and Quambone waste facilities should ensure their ute or trailer is covered to **avoid a fine of \$544 and a loss of 3 demerit points**. NSW Law requires you to:  
 • Ensure the security of your load, your life and the life of others by properly restraining your load with ratchet straps/ties and netting/tarpaulin, • Cover loads in utes and trailers with appropriate netting or a tarpaulin at all times, • Use a vehicle and suitable restraint equipment appropriate for the type of load you're carrying, • Check your load restraint immediately before leaving, and during the trip. [Remember to fasten ratchet straps and say: 'Well that's not going anywhere!']

### TRAVEL

Travel to one of Council's waste facilities nearby. Waste facilities are located in Coonamble, Gulargambone and Quambone (check under the 'Residents' tab on Council's website for opening times, locations and fees that apply).  
 Please cover and restrain any waste being brought to any of Council's waste facilities. **Any driver caught with an uncovered and/or unrestrained load can be fined \$544 and lose 3 demerit points.**

### UNLOAD

Staff working at each facility will check whether loads have arrived properly covered, restrained and sorted! If unsorted, you'll have to pay the unsorted waste fee per cubic metre.  
 Staff members will direct you where to unload each type of waste and charge you for those items that incur a fee for disposal. Return and Earn containers can be dropped off and you'll receive a receipt for those containers that can be accepted. You'll need to pop into Council's Administration Office in Coonamble to claim your cash refund.

R  
I  
D

REPORT  
ILLEGAL  
DUMPING

All residents are encouraged to Care for Country and to report illegal dumping through the Environmental Protection Authority's RIDonline website ([www.ridonline.epa.nsw.gov.au](http://www.ridonline.epa.nsw.gov.au)). Simply go to the website and click on the red, **Make a Report** tab, take photos of the rubbish site and specific items of rubbish, and click the next button for further instructions. Council can issue an **on-the-spot fine to individuals of \$1,000 for illegal dumping** on public land or an open private place and \$5,000 to commercial entities. If the illegally dumped rubbish can be traced to you or your business, you could be fined a maximum \$25,000 (individually) or \$50,000 (business entity) or more if the site is deemed a "sensitive place". **Maximum penalties for illegal dumping asbestos in NSW is \$2 million for businesses and \$500,000 for individuals.**



## CONTINUOUS IMPROVEMENTS & KEY INITIATIVES

Initiatives at the Coonamble transfer station include.

- Coonamble kerb side collection - hook bin multi houses bulky bin trial to commence September.
- Eftpos is available on site to increase utilisation of the facility from the public. This increased over the past month.
- New drum muster cage installed with increasing deposits from landholders (see below).
- Stakeholder and community engagement has increased across all sectors locally and regionally.
- Physical Flip charts for all waste facilities completed in draft form for review.
- Traffic Management and WHS Management Plans drafted.



## Quambone



Quambone waste facility facelift, clean up and slashing was completed. Gravel installed for all weather access. This installation still needs additional materials to complete. A replacement site caravan for site office was also installed.

In readiness for the Annual Marthaguy Races, removal of old tyres, metal and rubbish was completed and removed in skip bins.

Wood chipping to mulch to reduce landfill deposits from the cemetery cleanup completed.

## TRAINING INITIATIVES

Plant operation training has and continues to be offered to JNM participants free of charge .to date 8 staff have acquired their tickets including white card.

Return and Earn Training on site was held May 23 at Coonamble by the Tomra Cleanaway account Manager. All were taken through the daily procedures, practices, activities and regulations and compliance concerned with running the activity.

A pilot Council training program for employment in partnership with “Wake up shake up” pre-employment program and Verto Job Network provider and Numbinny Aboriginal Corporation has been successfully completed. A summary of the statistics is below:

- 7 pre-employment workshops run.
- Participation numbers 47.
- Employment trial success numbers 22.
- External employment 5.
- Employment assistance program - 2 have been supported for small business startup.

Successful participants were employed in the following Council Departments:

- Waste and recycling.
- Urban services.
- Water and sewer.
- Finance and Administration.
- Quarry.

## EPA COMPLIANCE

All four Council sites do not currently comply with EPA requirements and Council has received two (2) notices from the EPA which remain unresolved. These are:

- 2019 EPA Cleanup Notice  
Old Coonamble Landfill
- 2022 EPA Prevention Notice  
Coonamble Waste Management Facility  
Remediation continuing

The waste team is currently working through the remedial actions required and resources needed.

## OTHER ENVIRONMENTAL ACTIONS

We have pumped excess rainwater from the cell to reduce odours and deposit impacts from kerb side collection. The water and sewer team assisted with this task.



**(a) Governance/Policy Implications**

Updated policies and procedures need to be reviewed and updated, especially as more change and new initiatives are implemented, and new staff are employed.

**(b) Legal Implications**

Council needs to meet all laws and regulations including environmental, safety and health.

**(c) Social Implications**

Continuous engagement with the community is ongoing to explain the required changes and the value of recycling.

**(d) Environmental Implications**

Council needs to actively work to maintain a clear focus on protecting the environment surrounding each of the landfill sites and waste facilities and achieve EPA compliance.

**(e) Economic/Asset Management Implications**

Council needs to actively work to avoid financial penalties. Assets must also be well managed to minimise whole of life costs. Also ensuring budgets and resources are reviewed and effectively managed and initiatives are staged in a manageable and fundable way.

Quotes currently being obtained for new plant and machinery to reduce reliance on high-cost plant hire.

**(f) Risk Implications**

The main risks that must be well managed are health and safety, environmental, costs and public satisfaction with the services. The transition to waste collection in-house is a risk also to be managed cost effectively.

Fees and charges must reflect the cost of the services being provided – user pays is the key principle.

**CONCLUSION**

The key activities of the Waste Section for the past month have again been extensive and continuous improvement has been implemented across all sites. The most recent initiative was the take-over of waste collection from the existing contractor on 1 July 2024. A key focus of this operation now is identifying how many bins people are paying for and how many bins they are putting out. Ongoing audits are being done.

**RECOMMENDATION**

**That the monthly report on waste activities be received and noted.**

**10.13 GULARGAMBONE SEWAGE TREATMENT PLANT LABORATORY BUILDING - REQUEST FOR BUDGET TRANSFER**

**File Number:** G1-4  
**Author:** Tim Wark-Project Engineer  
**Authoriser:** Kerrie Murphy, Director Infrastructure Services  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to seek Councils approval to transfer \$90,000.00 from the Gulargambone Sewer Mains Relining budget to create a budget for the installation of a Laboratory Building and a dual tank pressure pump system at the Gulargambone Sewage Treatment Plant (STP).

**EXECUTIVE SUMMARY**

Council has an Environmental Protection Authority (EPA) Licence for Sewage Treatment at the Gulargambone Sewerage Treatment Works on the Castlereagh Highway, Gulargambone.

To adhere to the conditions set within this licence, it is a requirement to complete laboratory testing and analysis onsite. This currently cannot happen as there is no adequate testing facility on the premises.

Additionally, Council is required to complete daily cleaning of the pasveer channel and other associated components. This is also not currently happening due to the low water mains pressure onsite.

**BACKGROUND**

Council has received official correspondence that laboratory testing must be undertaken onsite to maximise optimisation, some of the parameters that need to be analysed are as follows:

- Biochemical Oxygen Demand (BOD),
- Chemical Oxygen Demand (COD),
- Total Suspended Solids (TSS),
- Nutrient Analysis (nitrogen, phosphorus),
- pH,
- Dissolved Oxygen (DO).

With Council Officers being able to conduct the applicable sampling onsite the optimisation of the treatment plant will be maximised. Staff will be able to continually monitor the effectiveness of the treatment process, including the levels of oxygenation, the reduction of organic matter and the overall quality of the treated water.

After the completion of testing the staff will be able to make informed decisions on the rotors speed, sludge retention times, settling times and sludge draw off time.

Whilst best efforts have been made completing the daily cleaning activities at the treatment plant, the low pressure of the internal water distribution system at the

treatment plant is inhibiting optimal cleaning of the channel and other critical associated components.

This is due to the water meter assembly recently being upgraded to Australian Standard and the increased natural surface level of the channel and components requiring cleaning opposed to the point of delivery of the sites water supply delivery point (water meter).

Council has an opportunity here to not only increase water pressure for cleaning purposes but to also offer an additional safeguard for the towns water supply.

The new water meter assembly has a non-return valve (one level of backflow prevention) but having dual tanks top filled from the water reticulation system would enable an air gap to be established between the treatment plant water distribution system and the town water reticulation system.

Having this onsite plumbing configuration would completely alleviate the possibility of back syphoning of the contents within the channel (raw sewage) into the town water reticulation system, we know from past experience that there is the potential for this to happen through a hose being left in the channel coinciding with a mains break in the towns water reticulation system creating a syphon, currently the non-return valve would be the only safeguard in place but placing an air gap guarantees back syphoning cannot occur.

**(a) Relevance to Integrated Planning and Reporting Framework**

11.3.1 Complete, adequately resource and successfully implement strategic plans for Councils sewerage infrastructure.

**(b) Financial Considerations**

This report requests the transfer of \$90,000.00 from the Gulargambone Sewer Mains Relining budget to create a budget for the essential works listed above at the Gulargambone Sewage Treatment Plant.

This transfer will see \$210,000.00 remaining in the Sewer Mains Relining budget for Gulargambone, from recent asset condition assessment this will still see the Sewer Mains Relining program for Gulargambone maintain renewals in line with remaining/useful life.

**COMMENTARY**

The highlighted works at the Gulargambone Sewage Treatment Plant would be completed promptly within the second quarter of the 2024/2025 financial year pending Council approval.

These works will coincide with the desludging of the tertiary ponds at the Gulargambone Sewage Treatment Plant also, these works have a budget of \$250,000.00.

**(a) Governance/Policy Implications**

Council recognises that sewerage infrastructure assets are important to the local community and are fundamental to Councils overall service delivery.

**(b) Legal Implications**

There are no legal implications associated with the completion of these works.

**(c) Social Implications**

There are no social implications associated with the completion of these works.

**(d) Environmental Implications**

There are definite positive environmental outcomes that will be achieved throughout the completion of these works. The treatment process will be optimised, and the site will be thoroughly cleaned daily.

Additionally, the regulators will be pleased with Council taking measures to ensure the treatment plant operates effectively and efficiently.

**(e) Economic/Asset Management Implications**

There are positive economic/asset management outcomes as the treatment plant asset will be operated and maintained correctly, this will see the asset disposal date extended out.

**(f) Risk Implications**

Council lowers the risk profile through approving this transfer of funds. This is because the completion of these works lowers the risk of asset failure and lowers the risk of the treatment plant not adhering to the load-based licence requirements on the site.

**CONCLUSION**


Council has several new staff in key positions within the water and sewer team. The new staff are striving to be proactive, and this sees the willingness to complete the works.

The installation of the laboratory building, and upgrade of the internal water distribution system will ensure Council meets all legislative requirements.

**RECOMMENDATION**

**That Council approve the transfer of \$90,000.00 from the Gulargambone Sewer Mains Relining budget of \$300,000.00 to create a budget for the installation of a Laboratory Building and a dual tank pressure pump system at the Gulargambone sewage treatment plant to meet EPA licence and legislative requirements for sewage treatment.**

**10.14 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**

**File Number:** R6  
**Author:** Kerrie Murphy-Director Infrastructure Services  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** 1. **Monthly Works Report - August** [↓](#) 

**PURPOSE**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Directorate.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

I1.1 Employ a strategic approach to the management of our critical road network.

I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.

I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.

I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.

I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.

P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.

P3.2 Improve the quality of our parks, open spaces, sporting, and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

Provision is made within the 2024/2025 Operational Plan and Budget to fund the associated works and programs listed in this report.

**COMMENTARY**

This report aims to inform Councillors of the works in progress in the Infrastructure Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer and Urban Services. Please note that the attachment is in an updated format with a view to provide additional information to that provided previously. The projects in this report will increase as time goes on, and more valuable information will be provided at that time.

You will note that there are still projects that remain in the report from the 2023/2024 financial year. These projects will remain in the report until they are completed. At this time, they will be removed.



**(a) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Maintenance works are programmed where practical, to minimise social impacts.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Works are scheduled in accordance with Council's adopted 2024/2025 Operational Plan and Budget.

**(f) Risk Implications**

Maintenance works are programmed to minimise the risk to Council and the public.

**CONCLUSION**

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

**RECOMMENDATION**

**That the information be received and noted.**



**MONTHLY WORKS REPORT**

5 August, 2024

Infrastructure Services  
 Coonamble Shire Council  
 Phone: 02 6827 1900  
 Fax: 02 6822 1626  
[council@coonambleshire.nsw.gov.au](mailto:council@coonambleshire.nsw.gov.au)

Road and recreational area users are to proceed with caution at all work sites and observe signage to ensure safety.  
 Speed zones are enforceable with possible short delays.  
 For all enquiries, please contact Council's Infrastructure Services Department on 6827 1900.

**CAPITAL WORKS**

**ROADS - URBAN – COONAMBLE, GULARGAMBONE AND QUAMBONE**

Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment

**ROADS - RURAL – UNSEALED ROAD NETWORK**

Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment
Rural Resheeting	Council	150,000	-	150,000	0	0	0	0	
Unsealed Road Maintenance and Natural Disaster restoration works	RTR Council Natural Disaster								Commenced works on unsealed roads intersecting with Baradine in late May/June but wet weather has delayed the completion of works. Works have been carried out on Teridgerie, Erdavale (completed), Rosewood (completed) and Becks Roads (completed). Urawilkie and Killara Roads will be completed in the next coming months.  Wingadee Road and other roads in the area will be maintained in the coming months with \$400,000 allocated from RTR funding this financial year.  Billaroy Road is currently being repaired.

**ROADS - RURAL – SEALED ROAD NETWORK**

Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment
Warren Road Upgrade	ROSI/FCR/Council	3,161,943	-	3,161,943	2,318,255	119,125	2,437,380	77	Construction has commenced with only one section to be completed. Project is expected to be completed in September 2024.
Box Ridge Road Reconstruction	LRCI	1,859,636	-	1,225,140	1,134,410	190602	1,325,012	71%	Project experienced delays in June and early July due to wet weather. An extension of time has been approved by the funding body until the end of September.
Flood Damage – REPA AGRN987 and AGRN1034	DRFA	≈7,800,000	-	≈7,800,000	3,756,734	367,815	4,124,549	53	Work to date includes Aiden's Lane, Bramble, Nelgowrie, Conimbia, Gulargambone, Gadsens, Haydens Lane, Beanbah, Quabathoo, Emby, Pilliga, Merri Merri, Gorianawa, Bramble, Gilgooma, Mungery, Yarranville, Conimbia, West Point, Walla Walla, Keewong, Tooloon South, Quandong, Sandy Camp, Back Gular, Talegar, Toora, and Wattle Creek Roads

	<p><b>MONTHLY WORKS REPORT</b></p> <p><b>5 August, 2024</b></p>	<p>Infrastructure Services                  Coonamble Shire Council                  Phone: 02 6827 1900                  Fax: 02 6822 1626  <a href="mailto:council@coonambleshire.nsw.gov.au">council@coonambleshire.nsw.gov.au</a></p>
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Tooraweenah Road Upgrade	ROSI	22,962,000	-	22,962,000	\$2,804,974	\$132,388.58	\$2,937,363	13	Tender has closed for the 16 sections for Contractor delivery. Tender to be considered by Council at August meeting.
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	<p><b>MONTHLY WORKS REPORT</b></p> <p><b>5 August, 2024</b></p>	<p>Infrastructure Services                  Coonamble Shire Council                  Phone: 02 6827 1900                  Fax: 02 6822 1626  <a href="mailto:council@coonambleshire.nsw.gov.au">council@coonambleshire.nsw.gov.au</a></p>
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<b>WATER</b>									
<i>Project</i>	<i>Funding Source</i>	<i>Budget (\$) (2024-25)</i>	<i>Budget Variation (\$)</i>	<i>Total Budget (\$)</i>	<i>Expenditure YTD (\$)</i>	<i>Committed (\$)</i>	<i>Total YTD (\$)</i>	<i>% Completion</i>	<i>Comment</i>
Coonamble Mains Replacement	Council	300,000	-	300,000	-	-	-	5	Wingadee Street, project scope completed.
Gulargambone Mains Replacements	Council	100,000	-	100,000	-	-	-	5	Breelong Street, project scope completed.
Quambone Mains Replacement	Council	200,000	-	200,000	-	-	-	5	Gidgerah Street, project scope completed.
SSWP244-Integrated Water Cycle Management Strategy (IWCM)	Grant/Council	303,900	-	303,900	178,562.80	-	178,562.80	60	Draft Issues paper review completed by Council with external stakeholders. Consultation with external stakeholders ongoing. Flow monitoring being completed.
Gulargambone – installation of constant water quality monitoring equipment and chlorine room upgrades	Council	75,000	-	75,000	-	-	-	5	Costed proposals currently being obtained
Quambone – installation of constant water quality monitoring equipment and reservoir security upgrades	Council	40,000	-	40,000	-	-	-	5	Costed proposals currently being obtained
Coonamble, Gulargambone and Quambone – meter replacement program	Council	43,750	-	43,750	-	-	-	-	Will commence post the 1 <sup>st</sup> quarter reads in late August 2024
Advanced Operational Support Program	DCCEEW Grant	150,000	-	150,000	37500	-	37500	25	Funding Deed for \$150,000 has been signed and executed by DCCEEW. Invoice sent to DCCEEW for Milestone 1. Meeting with DCCEEW conducted onsite. Draft work program being finalised with DCCEEW.

<b>SEWER</b>									
<i>Project</i>	<i>Funding Source</i>	<i>Budget (\$)</i>	<i>Budget Variation (\$)</i>	<i>Total Budget (\$)</i>	<i>Expenditure YTD (\$)</i>	<i>Committed (\$)</i>	<i>Total YTD (\$)</i>	<i>% Completion</i>	<i>Comment</i>
Coonamble Mains Relining	Council	200,000	-	200,000	-	-	-	5	Program being finalised
Gulargambone Mains Relining	Council	300,000	-	300,000	-	-	-	5	Program being finalised
Coonamble STP Upgrade – Concept Design	Council	250,000	-	250,000	182,704.50	-	182,704.50	70	Options study draft report has been issued. Consultation meetings with EPA, DCCEEW and PWA have been conducted.
Coonamble Sewage Treatment Plant – step screen installation at headworks	Council	130,000	-	130,000	-	-	-	5	Proposals are being assessed
Yarran Street Subdivision Development – sewerage servicing including Sewage Pump Station, Rising/Gravity Main installations	Council	850,000	-	850,000	-	-	-	5	Tenders received for Sewage Pump Station

 <p><b>COONAMBLE</b> SHIRE COUNCIL</p>	<p><b>MONTHLY WORKS REPORT</b></p> <p>5 August, 2024</p>	<p>Infrastructure Services Coonamble Shire Council Phone: 02 6827 1900 Fax: 02 6822 1626 <a href="mailto:council@coonambleshire.nsw.gov.au">council@coonambleshire.nsw.gov.au</a></p>
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<b>SEWER</b>									
<i>Project</i>	<i>Funding Source</i>	<i>Budget (\$)</i>	<i>Budget Variation (\$)</i>	<i>Total Budget (\$)</i>	<i>Expenditure YTD (\$)</i>	<i>Committed (\$)</i>	<i>Total YTD (\$)</i>	<i>% Completion</i>	<i>Comment</i>
Gulgambone – Sewage Treatment Plant tertiary ponds desludge	Council	250,000	-	250,000	-	-	-	5	Project scoped and options being considered

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URBAN SPACES									
Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment
Footpaths Reconstruction	Council	75,000	-	75,000	23,000	44,000	71,000	90	Condition Assessment complete. Program being drafted from this information. Works completed on intersection at Post Office corner
Street Tree Replacement Program	Council	50,000	-	50,000	-	6,651.96	6,651.96	50	Planter boxes and Bougainvillea have been ordered for placement at the main street corners and out the front of the Gymnasium. Replacement trees for Memorial drive have been ordered. Irrigation line has been installed in McCullough Street and trees have been ordered. waiting on line-marking of street. Concrete has been repaired in front of the Gym and trellis is to be installed for the Bougainvillea. Plants and materials have been ordered for Mungie Street in Quambone (School to Pool)
Coonamble Showground Upgrades	Council	25,000	-	25,000	27,343.68	-	27,343.68	80	New grandstand has arrived waiting on assembly
Brigidine Nuns garden area Main Street	Council	40,000	-	40,000	18,053.43	27,537.56	45,590.99	85	Waiting on installation of stone benches and screens, Purchase order has been raised for the wall to be painted.
McDonald Park upgrades 6078-2404-0000	LRCI4	223,229	-	223,229	28,863.77	26,437.75	55,301.52	45	Gazebo and Water tank have been installed; carpark design is being done
Quambone resurface Tennis Courts 6078-2410-0000	Council + Community funds	45,000	-	45,000	-	46,176	-	25	Purchase order raised waiting on contractor due in July 2024
Coonamble Pioneers Cemetery, fencing and signage	Council	48,000	-	-	-	-	-	10	Sourcing quotations for materials

SWIMMING POOLS									
Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment

AERODROME									
Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment

CEMETERIES									
Project	Funding Source	Budget (\$)	Budget Variation (\$)	Total Budget (\$)	Expenditure YTD (\$)	Committed (\$)	Total YTD (\$)	% Completion	Comment

	<p><b>MONTHLY WORKS REPORT</b></p> <p>5 August, 2024</p>	<p>Infrastructure Services Coonamble Shire Council Phone: 02 6827 1900 Fax: 02 6822 1626 <a href="mailto:council@coonambleshire.nsw.gov.au">council@coonambleshire.nsw.gov.au</a></p>
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**11 NOTICES OF MOTIONS/QUESTIONS WITH  
NOTICE/RESCISSION MOTIONS**

Nil



## 12 CONFIDENTIAL MATTERS

### RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **12.1 Gulargambone Sportsground Construction of new Amenities Building - including changerooms, canteen, unisex disabled toilet and mothers (baby) changeroom**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **12.2 Sewage Pump Station - Yarran Street Subdivision**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **12.3 Tooraweenah Road Upgrade Tender**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

## 13 CONCLUSION OF THE MEETING